

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

January 13, 2016

3:00 P.M.

1055 Ventura Avenue

Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of December 9, 2015 Meeting.
 - b. Resolution approving memberships for 2016.
 - c. Recommend approval of Change Order No. 1 – Additional Asphalt Patch Installations in the amount of \$21,700 to Merriman Paving and Excavating Co.

RECOMMENDED ACTION: Adopt Consent Agenda

6. Bills
7. Resolution Expressing Appreciation to Dorothy Fortner on her Retirement after 26 Years of Service.

RECOMMENDED ACTION: Adopt Resolution

8. Presentation of the 2015 Casitas Water Adventure End of Season Report.

RECOMMENDED ACTION: Motion to Receive and File

9. Resolution awarding a contract to PSLA Security Systems in the amount of \$21,650 to provide and install the Lake Casitas Recreation Area Entrance Gate Security Camera System.

RECOMMENDED ACTION: Adopt Resolution

10. Recommendation to approve a request a Utility Foreperson and an additional Utility Worker position.

RECOMMENDED ACTION: Motion approving recommendation

11. Recommend approval of the General Manager Evaluation Protocol and Evaluation Form

RECOMMENDED ACTION: Motion approving recommendation

12. Information Items:

- a. Water Consumption Report.
- b. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- c. Investment Report.

13. Closed Session

- a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)

14. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
December 9, 2015

A meeting of the Board of Directors was held December 9, 2015 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Bergen, Kaiser, Baggerly, Word and Hicks were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Bob Krimmer. There were two staff members and three members of the public in attendance. President Bergen led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum reported that we had received a fish plant from the Department of Fish & Wildlife on Monday and a partial delivery that we purchased on December 2nd. Mr. Wickstrum then reported on his attendance at the ACWA Fall Conference adding that the focus this time was on drought and he attended a session on groundwater sustainability agencies.

Mr. Wickstrum informed the board that he accompanied the appraisers for the field review on Golden State Water Company and the appraisal is in the process of being prepared. That afternoon there was a meeting with the Bureau of Reclamation and the US Forest Service regarding the open space lands. We are trying to formulate something that will work for everyone and move from the 1978 interim agreement. There was discussion of having an MOU.

Mr. Wickstrum then informed the Board of the need to pull item #9 from the agenda.

3. Board of Director comments.

Director Baggerly mentioned a letter from FERC in response to a letter we sent in 2014 and suggested sending them a than you letter in reply.

Director Kaiser discussed a call he received and the use of temporary meters and asked about QA/QC to check the properties before issuing a temp meter.

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks reported on his attendance at the ACWA conference adding that the Australia water swapping arrangement is interesting.

Director Baggerly reported attending the Ojai City Council meeting requesting support of OBGMA boundary changes which was adopted in the consent agenda.

5. Consent Agenda

ADOPTED

- a. Minutes of November 24, 2015 Meeting.

The Consent Agenda was offered by Director Hicks, seconded by Director Word and approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Bergen
NOES:	Directors:	None
ABSTAIN:	Directors:	Kaiser

6. Bills

APPROVED

Director Hicks commented that we are paying different organizations for weed removal.

Director Kaiser questioned the work done by Travis Ag. Mr. Wickstrum explained it was to replace a line in the upper Ojai where it goes across the highway.

On the motion of Director Hicks, seconded by Director Kaiser, the bills were passed by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Presentation by Jack Oehmke of Morgan Stanley regarding Investments of District Funds.

Jack Oehmke provided his presentation regarding the investment of district funds explaining that we yielded 2.4%, \$459,000 in income. Director Word added that our auditors couldn't believe what we were making. Mr. Oehmke added that the market is indicating that the Feds will raise interest rates.

President Bergen opened the LCIF meeting at 3:27 p.m.

8. Lake Casitas Improvement Foundation Meeting

- a. Review of the Treasurer's report.
b. Discussion regarding any approval of projects and expenditures for the coming year.

Mr. Wickstrum reported that Larry Elshere has resigned from the LCIF and that we should look for an additional public member replacement for that position. There were discussions regarding possible replacements. Mr. Wickstrum added that we have no recommendations to support any projects at this time.

President Bergen closed the LCIF meeting and reconvened Casitas Board Meeting at 3:33 p.m.

9. Recommend approval of a purchase order to NR Development Inc. in the amount of \$33,550 for the construction of removable awning covers at multiple pump plants. Tabled

This item was pulled from the Agenda.

10. Discussion regarding scheduling a board planning meeting.

The Board discussed holding a Board Planning Workshop on January 9th at 9:00 a.m.

11. Information Items:

- a. Notice to State Water Contractors regarding 2016 initial allocation – 10%.
- b. Letter to State Water Resources Control Board.
- c. Lake Casitas Recreation Report for September and October, 2015.
- d. Water Resources Committee Minutes.
- e. Water Consumption Report.
- f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- g. Investment Report.

On the motion of Director Kaiser, seconded by Director Baggerly, the Information Items were approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

President Bergen moved the meeting to closed session at 3:42 p.m.

12. Closed Session

- a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)

President Bergen moved the meeting back into open session at 3:59 p.m. with Mr. Krimmer stating the Board met in closed session and no action was taken by the Board.

13. Adjournment

President Bergen adjourned the meeting at 3:59 p.m.

Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 16-01

RESOLUTION APPROVING MEMBERSHIPS FOR THE WATER SYSTEM AND
LAKE CASITAS RECREATION AREA FOR 2016

Whereas, the Water Code section 71597 provides that the Board may obtain memberships in associations for the purpose of furtherance of subjects relating to the powers and duties of the district by passing a resolution with 4/5th vote, and

Whereas, the Board considered memberships at its Board Meeting and approved the following memberships; and

Whereas, it is felt that approving them in one motion will reduce staff work on the individual items.

Now, Therefore Be It Resolved by the Board of Directors of the Casitas Municipal Water District that the following memberships are approved:

1. Membership in the Association of Water Agencies of Ventura County. Approved Membership for \$6000, sponsorship for the Symposium for \$1,000, and \$1,000 for the Regan Library Event.
2. Membership in the National Notary Association in the amount of \$59.
3. Membership in Government Finance Officers Association. The 2014 membership fee was \$160.
4. Membership in the Society for Human Resource Management in the amount of \$190.
5. Membership in the California Association of Public Purchasing Officers costing \$130 in 2015.
6. Membership in the State Water Contractors. Casitas pays only a quarter of these costs. The cost for 2015 was \$24,307.
7. Membership in the California Association of Public Information Officers in the amount of \$225 for 2015.
8. Membership in the Ventura County Special Districts Association in the amount of \$150.
9. Membership in CALPELRA in the amount of \$350.
10. Membership in the American Water Works Association in the amount of \$420.
11. Membership in the Association of California Water Agencies in the amount of \$21,189.33. The cost was \$19,091 in 2015.
12. Membership in the California Special Districts Association in the amount of \$6,089.00. The cost was \$5,691 in 2015.
13. Membership in the Ventura Chamber of Commerce in the amount of \$895.
14. Membership in the Ojai Chamber of Commerce in the amount of \$690.

15. Membership in the California Urban Water Conservation Council paid \$1,700.83 in 2015.
16. California Parks & Recreation Society at \$480.
17. S. California Public Pool Operators Association at \$30.
18. United States Water Fitness Association at \$125.
19. World Waterpark Association at \$365.
20. Pesticide Applicators Professional Association at \$80.
21. California Park Rangers Association at \$110.
22. Channel Counties Water Utilities Association administered by AWA at \$150.
23. North American Lake Management Society in the amount of \$110 in 2015.
24. American Fisheries in the amount of \$180.
25. Membership in California Lake Management Society at \$40.
26. California Association for Recreational Fishing in the amount of \$300.
27. Membership in the Irrigation Association in the amount of \$100.
28. Membership in the American Society of Safety Engineers in the amount of \$200.

ADOPTED this 13th day of January, 2016.

Signed:

Pete Kaiser, President
Casitas Municipal Water District

Attest:

Jim Word, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN WICKSTRUM, GENERAL MANAGER
FROM: ANDY BENITEZ, ENGINEERING TECH.
SUBJECT: APPROVAL OF CHANGE ORDER NO.1 – ADDITIONAL ASPHALT PATCH INSTALLATIONS
DATE: JANUARY 8, 2016

RECOMMENDATION:

It is recommended that the Board of Directors approve Change Order No.1 for twenty-six (26) additional asphalt patch installations to Merriman Paving and Excavating Co. in the amount of \$ 21,700. It is further recommended that the Board authorize staff to proceed with the administration of the change order.

BACKGROUND:

Purchase Order #19185 was issued to Merriman Paving and Excavating Co. in the amount of \$26,892 to install asphalt patch at various locations throughout the District. Since the initial award, several service lines have been upgraded requiring additional patching and it is more cost effective and efficient to add these to the original contract.

The budget established for FY 2015/16 is \$55,000 of which \$7,020.42 has been spent. Upon completion of this total project the account will be over budget by \$612.42. Budgets are based on previous year's costs.

cc: Neil Cole
Mike Moler
Brian Taylor

**CASITAS MUNICIPAL WATER DISTRICT
CHANGE ORDER NO. 1
INFORMAL BID**

DATE: January 05, 2016

PROJECT: Various asphalt Patch & Fairview Tank Access Road Paving - P.O. No. 19185 Roads Maintenance – Informal Bid
CONTRACTOR: Merriman Paving & Excavating.
ADDRESS: 8540 Nye Road, Ventura, CA 93001

ITEM	DESCRIPTION OF WORK		LUMP SUM
1	Additional twenty-five (25) Locations throughout the District for cutting, removing and paving patches before County Repaves Orchard Rd. at Mira Monte area.		\$ <u>21,700.⁰⁰</u>

TOTAL AMOUNT OF CHANGE ORDER NO. 1	\$ <u>21,700.⁰⁰</u>	<u>21,700.⁰⁰</u>
ORIGINAL PURCHASE ORDER AMOUNT	\$ 26,892.00	\$ 26,892.00
PREVIOUS APPROVED CHANGE ORDER AMOUNTS	<u>-0-</u>	
NEW CONTRACT AMOUNT		\$ <u>48,592.⁰⁰</u>
EXTENSION OF CONTRACT TIME <u>- 30 -</u> DAYS		

APPROVED: _____
Steven E. Wickstrum
General Manager

ACCEPTED:
MERRIMAN PAVING & EXCAVATING.

By: Dean Merriman/owner DATE: January 4/2016

Name Printed DEAN MERRIMAN/OWNER

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 12/4/15-01/07/16
Presented to the Board of Directors For Approval January 13, 2016

Check	Payee			Description	Amount
000613	Payables Fund Account	#	9759651478	Accounts Payable Batch 120915	\$287,832.83
000614	Payables Fund Account	#	9759651478	Accounts Payable Batch 121615	\$352,154.51
000615	Payables Fund Account	#	9759651478	Accounts Payable Batch 122115	\$234,641.86
000616	Payables Fund Account	#	9759651478	Accounts Payable Batch 010716	\$1,234,093.92
					\$2,108,723.12
000617	Payroll Fund Account	#	9469730919	Estimated Payroll 1/21/16	\$140,000.00
					\$140,000.00
				Total	\$2,248,723.12

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000613-000617 have been duly audited is hereby certified as correct.

Denise Collin 1/13/16
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000613	A/P Checks:	022444-022466
	A/P Draft to P.E.R.S.	120953
	A/P Draft to State of CA	120952
	A/P Draft to I.R.S.	120951
	Voids:	
000614	A/P Checks:	022467-022547
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	022513-022514
000615	A/P Checks:	022548-022565
	A/P Draft to P.E.R.S.	122153
	A/P Draft to State of CA	122152
	A/P Draft to I.R.S.	122151
	Voids:	
000616	A/P Checks:	022567-022672
	A/P Draft to P.E.R.S.	010663
	A/P Draft to State of CA	010662
	A/P Draft to I.R.S.	010661
	Voids:	022566, 022629-022631

The above numbered checks, have been duly audited are hereby certified as correct.


Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/5/15
Pay Date of 12/10/15
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 12/7/15
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/19/15
Pay Date of 12/23/15
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 12/21/15
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 1/2/16
Pay Date of 1/7/16
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 1/4/2016
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

1/06/2016 1:08 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 12/04/2015 THRU 1/07/2016

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK					
	C-CHECK	V	12/16/2015			022513		
01616	C-CHECK	V	12/16/2015			022514		
	FRED BRENEMAN							
	C-CHECK	VOIDED	FRED BRENEMAN			022566		391.00CR
	C-CHECK	V	12/30/2015			022629		
	C-CHECK	V	1/06/2016			022630		
	C-CHECK	V	1/06/2016			022631		
	C-CHECK	V	1/06/2016					

Check for wrong amount. Reissued on ck# 22575.

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	6	VOID DEBITS 0.00		
		VOID CREDITS 391.00CR		
		391.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET:	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
01			6	391.00CR	0.00	0.00
			6	391.00CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 201601041052	Federal Withholding	D	1/06/2016	496.71		010661		
I-T1 201601041053	Federal Withholding	D	1/06/2016	11,403.00		010661		
I-T1 201601041054	Federal Withholding	D	1/06/2016	25,751.83		010661		
I-T3 201601041052	FICA Withholding	D	1/06/2016	648.10		010661		
I-T3 201601041053	FICA Withholding	D	1/06/2016	8,352.86		010661		
I-T3 201601041054	FICA Withholding	D	1/06/2016	24,398.92		010661		
I-T4 201601041052	Medicare Withholding	D	1/06/2016	151.56		010661		
I-T4 201601041053	Medicare Withholding	D	1/06/2016	1,953.50		010661		
I-T4 201601041054	Medicare Withholding	D	1/06/2016	5,706.24		010661		78,862.72
00049	STATE OF CALIFORNIA							
I-T2 201601041052	State Withholding	D	1/06/2016	153.91		010662		
I-T2 201601041053	State Withholding	D	1/06/2016	3,569.76		010662		
I-T2 201601041054	State Withholding	D	1/06/2016	8,713.06		010662		12,436.73
00187	CALPERS							
I-PBB201601041054	PERS BUY BACK	D	1/06/2016	66.87		010663		
I-PBP201601041054	PERS BUY BACK	D	1/06/2016	161.96		010663		
I-PEB201601041054	PEBRA EMPLOYEES PORTION	D	1/06/2016	1,397.20		010663		
I-PER201601041052	PERS EMPLOYEE PORTION	D	1/06/2016	235.73		010663		
I-PER201601041053	PERS EMPLOYEE PORTION	D	1/06/2016	97.51		010663		
I-PER201601041054	PERS EMPLOYEE PORTION	D	1/06/2016	9,862.52		010663		
I-PRB201601041054	PEBRA EMPLOYER PORTION	D	1/06/2016	1,394.28		010663		
I-PRR201601041052	PERS EMPLOYER PORTION	D	1/06/2016	245.59		010663		
I-PRR201601041053	PERS EMPLOYER PORTION	D	1/06/2016	104.15		010663		
I-PRR201601041054	PERS EMPLOYER PORTION	D	1/06/2016	10,267.03		010663		23,832.84
01616	FRED BRENEMAN							
I-120415	11/22/15-12/5/15	R	12/04/2015	391.00		022444		391.00
01153	RUSS BAGGERLY							
I-Nov 15	Reimburse Expenses 11/15	R	12/09/2015	48.87		022445		48.87
02045	BC Rincon Construction, Inc.							
I-1556A	Pave 3M Reservoir Road	R	12/09/2015	25,000.00		022446		25,000.00
00208	CareIQ							
I-103015	DOS 10/30/15 Claim#15-21637	R	12/09/2015	275.00		022447		275.00
00511	Centers for Family Health							
I-102015	DOS 10/20/15 Claim#15-21637	R	12/09/2015	81.06		022448		
I-53420	DOS 111015	R	12/09/2015	67.00		022448		148.06

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-696116391	Bill Review	R	12/09/2015	11.48		022449		
I-696842791	Bill Review	R	12/09/2015	9.50		022449		20.98
00091	ERNST & YOUNG LLP							
I-US0131402767	Client#60028334	R	12/09/2015	562.00		022450		562.00
00216	THE GAS COMPANY							
I-120115	Acct#18231433006	R	12/09/2015	60.62		022451		60.62
00126	CAROLE ILES							
I-Nov 15	Reimburse Mileage 11/15	R	12/09/2015	34.21		022452		34.21
01138	RONALD E. MERCKLING							
I-Dec 15	Reimburse Expenses 12/15	R	12/09/2015	824.47		022453		824.47
00625	OfficeTeam							
I-44447431	Temp for Admin	R	12/09/2015	829.60		022454		829.60
01092	JOHN PARLEE							
I-120315	Safety Boots	R	12/09/2015	170.00		022455		170.00
00188	PETTY CASH							
I-120415	Replenish Petty Cash	R	12/09/2015	288.31		022456		288.31
02759	The Pun Group							
I-20150372	Audit Services for 14/15	R	12/09/2015	2,300.00		022457		2,300.00
00215	SOUTHERN CALIFORNIA EDISON							
I-120115	Acct#2210507034	R	12/09/2015	9,539.27		022458		
I-120215	Acct#2210503702	R	12/09/2015	6,919.58		022458		
I-120215a	Acct#2269631768	R	12/09/2015	24.18		022458		
I-120415	Acct#2210502480	R	12/09/2015	136,490.81		022458		
I-120415a	Acct#2210505426	R	12/09/2015	2,027.80		022458		
I-120415b	Acct#2237789169	R	12/09/2015	31.73		022458		155,033.37
10100	SPECIALTY MARINE, INC							
I-12979	Service Rogue Boat#135	R	12/09/2015	808.05		022459		808.05
02643	Take Care by WageWorks							
I-3764486	Reimburse Medical	R	12/09/2015	96.80		022460		
I-3773818	Reimburse Medical	R	12/09/2015	331.43		022460		428.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00124	ICMA RETIREMENT TRUST - 457							
I-DCI201512071044	DEFERRED COMP FLAT	R	12/09/2015	975.00		022461		
I-DI%201512071044	DEFERRED COMP PERCENT	R	12/09/2015	44.90		022461		1,019.90
01960	Moringa Community							
I-MOR201512071044	PAYROLL CONTRIBUTIONS	R	12/09/2015	16.75		022462		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201512071044	457 CATCH UP	R	12/09/2015	864.53		022463		
I-DCN201512071044	DEFERRED COMP FLAT	R	12/09/2015	4,647.85		022463		
I-DN%201512071044	DEFERRED COMP PERCENT	R	12/09/2015	319.30		022463		5,831.68
00180	S.E.I.U. - LOCAL 721							
I-COP201512071044	SEIU 721 COPE	R	12/09/2015	12.00		022464		
I-UND201512071044	UNION DUES	R	12/09/2015	710.50		022464		722.50
01400	STATE DISBURSEMENT UNIT							
I-CS4201512071044	Payroll Deduction 10-D000121	R	12/09/2015	818.57		022465		818.57
00230	UNITED WAY							
I-UWY201512071044	PAYROLL CONTRIBUTIONS	R	12/09/2015	60.00		022466		60.00
00010	AIRGAS USA LLC							
C-9701165483	Pants Returned for E&M	R	12/16/2015	279.23CR		022467		
I-9045541859	Pants for E&M	R	12/16/2015	305.02		022467		
I-9932037901	Cylinder Rental for Pipelines	R	12/16/2015	58.65		022467		84.44
00011	ALERT COMMUNICATIONS							
I-151100847101	Call Center 12/15	R	12/16/2015	303.45		022468		303.45
00836	AMERICAN RED CROSS							
I-10414742	First Aid Training for WP	R	12/16/2015	27.00		022469		27.00
00029	AMERICAN TOWER CORP							
I-2055379	Tower Rent,Red Mtn & Rincon Pk	R	12/16/2015	1,767.17		022470		1,767.17
00014	AQUA-FLO SUPPLY							
I-852685	PVC for Ammonia Tank Piping TP	R	12/16/2015	3,360.40		022471		
I-860099	Sprinkler Parts for LCRA Maint	R	12/16/2015	16.05		022471		
I-864560	PVC, Handsaw for TP Tank	R	12/16/2015	44.67		022471		3,421.12
02179	Art Street Interactive							
I-121770	Res System Hosting/Maint	R	12/16/2015	542.15		022472		542.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T							
	C-000007240452		Acct#8310001729783	R	12/16/2015	273.94CR	022473	
	C-000007277723		Acct#C604513638777	R	12/16/2015	1,762.17CR	022473	
	C-000007322366		Acct#C602222128777	R	12/16/2015	1,998.96CR	022473	
	I-000007341709		Acct#9391035541 T-1 Lines	R	12/16/2015	2,634.32	022473	
	I-000007344582		Local, Regional, Long Distance	R	12/16/2015	3,111.74	022473	1,710.99
	Acct#9391035542							
00020	AVENUE HARDWARE, INC							
	I-61984		Epoxy, Anchors for TP Tank	R	12/16/2015	18.10	022474	
	I-63487		Parts for Repairs to Fence TP	R	12/16/2015	25.54	022474	
	I-63492		Cement for Treatment Plant	R	12/16/2015	11.13	022474	54.77
00030	B&R TOOL AND SUPPLY CO							
	I-1900875485		Ear Plugs for Pipeline Safety	R	12/16/2015	32.74	022475	32.74
00679	BAKERSFIELD PIPE & SUPPLY INC							
	I-S2225629001		Blind Flanges for TP	R	12/16/2015	21.16	022476	21.16
02045	BC Rincon Construction, Inc.							
	I-102215		Balance Due on Paving	R	12/16/2015	3,730.11	022477	3,730.11
01616	FRED BRENEMAN							
	I-121515		12/6/15-12/19/15	R	12/16/2015	391.00	022478	391.00
00055	CASITAS BOAT RENTALS							
	I-Cafe Passes 11/15		Reimburse Cafe Passes 11/15	R	12/16/2015	1,168.12	022479	1,168.12
00055	CASITAS BOAT RENTALS							
	I-Nov 15 Gas		Gas for Boats at LCRA	R	12/16/2015	985.12	022480	985.12
00707	CHARLES P. CROWLEY CO.							
	I-21963		O-Rings for Ave 1 PP Pump	R	12/16/2015	129.41	022481	129.41
02322	Coast Cart, Inc.							
	I-8630		Starter/Generator for EZ 4	R	12/16/2015	393.90	022482	
	I-8644		Brake Shoe Kit, CC B	R	12/16/2015	64.06	022482	
	I-8654		Gasket for EZ Cart 2	R	12/16/2015	5.18	022482	463.14
01055	Neil Cole							
	I-Nov 15		Reimburse Mileage 11/15	R	12/16/2015	89.70	022483	89.70
00061	COMPUWAVE							
	I-SB02081988		Toner Cartridge	R	12/16/2015	130.14	022484	130.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL							
I-9009724253	Air Scour Motor Controller TP	R	12/16/2015	5,041.49		022485		
I-9009725101	LED Lighting for Coyote RR	R	12/16/2015	779.38		022485		
I-9009725397	Brady Labels for Telemetry	R	12/16/2015	73.35		022485		5,894.22
00719	CORELOGIC INFORMATION SOLUTION							
I-81638934	Realquest Software	R	12/16/2015	137.50		022486		137.50
01764	DataProse, LLC							
I-DP1503279	UB Mailing 11/30/15	R	12/16/2015	1,897.60		022487		1,897.60
00424	DEPARTMENT OF MOTOR VEHICLES							
I-121415	License #SE623349	R	12/16/2015	25.00		022488		25.00
00086	E.J. Harrison & Sons Inc							
I-1307	Acct#500546088	R	12/16/2015	560.00		022489		560.00
00095	FAMCON PIPE & SUPPLY							
I-174778	Repair Line Break, Fortress	R	12/16/2015	534.28		022490		
I-175475	Gaskets for Pipelines	R	12/16/2015	12.90		022490		
I-175539	Couplings, Valves for WH	R	12/16/2015	1,434.59		022490		1,981.77
00136	FEDEX OFFICE							
I-500300018297	Paper for Backflow Letters	R	12/16/2015	10.74		022491		10.74
00013	FERGUSON ENTERPRISES INC #1083							
I-0536458	Flanges for Warehouse	R	12/16/2015	598.73		022492		598.73
00099	FGL ENVIRONMENTAL							
I-511768A	MN Profile 10/16/15	R	12/16/2015	130.00		022493		
I-512003A	MN Profile 10/23/15	R	12/16/2015	145.00		022493		275.00
00104	FRED'S TIRE MAN							
I-87166	4 Tires for #100, LCRA Quad	R	12/16/2015	449.90		022494		
I-87394	Tire for Small Trailer	R	12/16/2015	53.38		022494		503.28
01280	FRY'S ELECTRONICS, INC.							
I-6167507	Flash Drive for IT Dept	R	12/16/2015	18.35		022495		
I-6167514	Label Maker, Labels for IT	R	12/16/2015	57.22		022495		75.57
02720	Garda CL West, Inc.							
I-10160093	Armored Truck Service Dec 15	R	12/16/2015	603.29		022496		
I-20114024	Excess Charges 10/15	R	12/16/2015	8.00		022496		611.29

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE:12/04/2015 THRU 1/07/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00432	I-121415							
	Government Finance Officers As Annual Fee for CAFR Program	R	12/16/2015	435.00		022497		435.00
00115	I-9912751378							
	GRAINGER, INC Batteries for Stock	R	12/16/2015	32.41		022498		32.41
01052	I-02289691							
	HARBOR FREIGHT TOOLS USA, INC Work Gloves for Dist Maint	R	12/16/2015	67.59		022499		67.59
00122	I-Dec 15 I-Nov 15							
	BILL HICKS Reimburse Expenses 12/15	R	12/16/2015	947.41		022500		
	Reimburse Mileage 11/15	R	12/16/2015	109.25		022500		1,056.66
02816	I-112915							
	Julie Howard Camping Fee Refund	R	12/16/2015	39.00		022501		39.00
02303	I-676252016							
	Irrigation Association - Certi 2016 Certificate Renewal	R	12/16/2015	100.00		022502		100.00
00872	I-5693							
	Irrisoft, Inc. Weather Station Signal	R	12/16/2015	79.00		022503		79.00
02344	I-22031A							
	Janitek Cleaning Solutions Janitorial Services, 12/15	R	12/16/2015	1,196.00		022504		1,196.00
00131	I-674998 I-675009 I-676069 I-676269							
	JCI JONES CHEMICALS, INC Chlorine for TP, CM#675407	R	12/16/2015	1,770.00		022505		
	Chlorine for TP, CM#675046	R	12/16/2015	899.94		022505		
	Chlorine for TP, CM#676076	R	12/16/2015	1,770.00		022505		
	Chlorine for TP, CM#676272	R	12/16/2015	1,770.00		022505		6,209.94
02808	I-1082							
	Jess Ranch Fish Hatchery Rainbow Trout Delivery	R	12/16/2015	14,998.32		022506		14,998.32
02396	I-9017480246							
	Kemira Water Ferric Sulfate Solution	R	12/16/2015	4,446.20		022507		4,446.20
00360	I-142370994							
	LESLIE'S POOL SUPPLIES, INC CPO Courses for WP	R	12/16/2015	835.96		022508		835.96
01270	I-Nov 15							
	SCOTT LEWIS Reimburse Expenses 11/15	R	12/16/2015	494.09		022509		494.09

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02736	Manito Construction Inc.							
I-121115	Hypolimnetic Aeration Pmt#5	R	12/16/2015	221,690.94		022510		221,690.94
01404	MCT TRAILERS							
I-62897	Taillight #15, O&M CS Truck	R	12/16/2015	20.37		022511		20.37
00151	MEINERS OAKS ACE HARDWARE							
C-696698	Lights Returned Inv#696448	R	12/16/2015	7.82CR		022512		
I-693081	Cement, Gloves for Pipelines	R	12/16/2015	19.75		022512		
I-693540	Rechargeable Batteries for O&M	R	12/16/2015	10.75		022512		
I-693885	Utility Pull for LCRA Maint	R	12/16/2015	4.40		022512		
I-693974	Vinyl Panels, Strips for WP	R	12/16/2015	66.15		022512		
I-694435	Batteries for Locator, PL	R	12/16/2015	28.22		022512		
I-694498	Spray Paint for WP	R	12/16/2015	9.76		022512		
I-694521	Batteries for Dist Office	R	12/16/2015	25.29		022512		
I-694610	Push Plates, Tiedowns, Maint	R	12/16/2015	53.92		022512		
I-694928	Tubing, Spray Paint for WP	R	12/16/2015	36.12		022512		
I-694985	Equip for Robles	R	12/16/2015	9.56		022512		
I-695040	Washers, PVC Saw for WP	R	12/16/2015	21.26		022512		
I-695126	WP RR Entry Roof Repair	R	12/16/2015	116.53		022512		
I-695128	Thread Rod, Bits for Maint	R	12/16/2015	54.23		022512		
I-695669	Bolts & Screws for Fisheries	R	12/16/2015	10.08		022512		
I-695754	Gloves, Nuts & Bolts, WP	R	12/16/2015	15.03		022512		
I-696085	Batteries for LCRA Maint	R	12/16/2015	21.50		022512		
I-696177	Bolts & Screws for IT Dept	R	12/16/2015	3.48		022512		
I-696178	Cleaning Supplies for LCRA	R	12/16/2015	35.97		022512		
I-696255	Flood Lights, Wipes for LCRA	R	12/16/2015	35.96		022512		
I-696358	Knife Blades, Bolts for IT Dept	R	12/16/2015	10.45		022512		
I-696362	Hammer Bits, Respirators. WP	R	12/16/2015	33.22		022512		
I-696448	Silicone, Glue, Light Bulbs PP	R	12/16/2015	39.68		022512		
I-696692	Door Sweeps for WP	R	12/16/2015	37.39		022512		
I-696696	Yard Lights for Warehouse Bay	R	12/16/2015	54.76		022512		
I-696699	Yard Lights for Warehouse Bay	R	12/16/2015	58.67		022512		
I-696721	Gloves for O&M CS	R	12/16/2015	22.65		022512		
I-696828	Washers, Bolts for Waterpark	R	12/16/2015	19.02		022512		845.98
00163	OFFICE DEPOT							
I-807625398001	Office Supplies	R	12/16/2015	271.01		022515		
I-807625398002	Office Supplies	R	12/16/2015	21.49		022515		
I-807625552001	Office Supplies	R	12/16/2015	245.07		022515		537.57
01570	Ojai Auto Supply LLC							
I-358811	Tie Down, Connectors, Maint	R	12/16/2015	61.21		022516		
I-359030	Brake Light for Garage	R	12/16/2015	34.73		022516		
I-359180	Filters for LCRA Maint	R	12/16/2015	38.03		022516		
I-359389	Blades, Grease, Handles for Eq	R	12/16/2015	33.45		022516		167.42

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00912	OJAI BUSINESS CENTER, INC							
I-10905	Shipping for E&M	R	12/16/2015	42.76		022517		42.76
00165	OJAI LUMBER CO, INC							
C-1512752286	Tamper Returned	R	12/16/2015	38.69		022518		
I-1512751855	Lumber, Rebar for Dist Maint	R	12/16/2015	39.99		022518		
I-1512752117	Tampers for Dist Mainr	R	12/16/2015	77.38		022518		
I-1512752138	Lumber for Waterpark	R	12/16/2015	69.67		022518		
I-1512752144	Wire, Level for 3MPP Gate	R	12/16/2015	26.22		022518		174.57
00602	OJAI TRUE VALUE							
I-50742	Switch Plates for LCRA Maint	R	12/16/2015	2.13		022519		2.13
00169	OJAI VALLEY SANITARY DISTRICT							
I-17877	Cust#20594	R	12/16/2015	166.08		022520		
I-17952	Cust#52921	R	12/16/2015	55.36		022520		221.44
00381	PADRE ASSOCIATES, INC.							
I-20151854	Biological Survey, LCRA Veg	R	12/16/2015	1,727.50		022521		1,727.50
00627	PORT SUPPLY							
I-2741319	WP Ring Buoy	R	12/16/2015	833.55		022522		833.55
01439	PRECISION POWER EQUIPMENT							
I-2708	Chains for Saws in Dist Maint	R	12/16/2015	61.40		022523		61.40
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-7408	Gas Tank Inspection Main Yard	R	12/16/2015	210.00		022524		
I-7409	Gas Tank Inspection LCRA	R	12/16/2015	210.00		022524		420.00
10131	RESOURCE ACTION PROGRAMS							
C-113015078981548INA	Accrue Use Tax	R	12/16/2015	706.97		022525		
D-113015078981548INA	Accrue Use Tax	R	12/16/2015	706.97		022525		
I-113015078981548IN	Water Conservation for Schools	R	12/16/2015	9,882.00		022525		9,882.00
00313	ROCK LONG'S AUTOMOTIVE							
I-16560	Smog, Oil Change #28	R	12/16/2015	123.85		022526		
I-16566	Smog & Oil Change, Eq#38	R	12/16/2015	334.29		022526		
I-16573	Smog, Check Engine Light On, 37	R	12/16/2015	170.00		022526		
I-16595	Smog, Oil Change Eq#54	R	12/16/2015	125.59		022526		
I-16596	Smog for Eq#32, Admin Van	R	12/16/2015	35.00		022526		
I-16626	Smog for #20, Fisheries Truck	R	12/16/2015	35.00		022526		
I-16659	Smog, Oil Change for Eq#55	R	12/16/2015	144.35		022526		
I-16666	Smog Eq#80	R	12/16/2015	35.00		022526		
I-16673	Smog for Eq#23, TP Truck	R	12/16/2015	35.00		022526		
I-16675	Battery for #8 E&M Truck	R	12/16/2015	170.87		022526		
I-16706	Battery for Eq#22, E&M Truck	R	12/16/2015	203.05		022526		
I-16714	Smog for Eq#13, Lab Truck	R	12/16/2015	35.00		022526		1,447.00

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02475	Rutan & Tucker, LLP							
I-734068	Acct#0295180001 11/15	R	12/16/2015	3,162.00		022527		3,162.00
01109	SALVADOR LOERA TRANSPORTATION							
I-15316	Crushed Rock for Dist Maint	R	12/16/2015	700.00		022528		
I-15317	Crushed Rock for Dist Maint	R	12/16/2015	700.00		022528		
I-15319	Crushed Rock for Dist Maint	R	12/16/2015	700.00		022528		
I-15320	Crushed Rock for Dist Maint	R	12/16/2015	700.00		022528		2,800.00
02756	SC Fuels							
I-0464413IN	Gas & Diesel for LCRA	R	12/16/2015	3,892.95		022529		
I-0475391IN	Gas for Main Yard	R	12/16/2015	4,239.61		022529		8,132.56
01105	SEARS COMMERCIAL ONE							
C-T060118a	Accrue Use Tax	R	12/16/2015	3.75CR		022530		
D-T060118a	Accrue Use Tax	R	12/16/2015	3.75		022530		
I-T060118	Gate Controllers for Maint	R	12/16/2015	49.95		022530		49.95
00725	SMART & FINAL							
I-111715	Supplies for Maint, TP	R	12/16/2015	44.13		022531		44.13
02814	Soilworks LLC							
I-13610	Soil Stabilizer LCRA	R	12/16/2015	2,090.17		022532		2,090.17
02202	Stanley Pest Control							
I-771079	Pest Control Waterpark	R	12/16/2015	170.00		022533		
I-780144	Pest Control Waterpark	R	12/16/2015	170.00		022533		340.00
02817	Mohamed Toorawa							
I-112215	Day Use Refund	R	12/16/2015	10.00		022534		10.00
02527	Traffic Technologies LLC							
I-19786	Signs for Dist Office Gates	R	12/16/2015	54.00		022535		54.00
01662	TYLER TECHNOLOGIES, INC.							
I-025140365	2016 Maint Contracts Incode	R	12/16/2015	25,097.36		022536		25,097.36
00225	UNDERGROUND SERVICE ALERT							
I-1120150096	New Ticket Charges	R	12/16/2015	193.50		022537		193.50
00247	County of Ventura							
I-113015	2016 Annual Excavation Permit	R	12/16/2015	1,210.00		022538		1,210.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00248	COUNTY OF VENTURA I-IN0145779 Permits for LCRA Gas Tank	R	12/16/2015	3,230.86		022539		3,230.86
00246	VENTURA COUNTY AIR POLLUTION I-1034816 Permit for LCRA Gas Tank	R	12/16/2015	565.00		022540		565.00
00257	VENTURA RIVER WATER DISTRICT I-113015 Acct#0537500A I-113015A Acct#0350100A	R R	12/16/2015 12/16/2015	71.24 14.70		022541 022541		85.94
01283	Verizon Wireless I-9756637828 Monthly Cell Charges, DO & TP I-9756638412 Monthly Cell Charges LCRA	R R	12/16/2015 12/16/2015	730.25 493.80		022542 022542		1,224.05
02583	WageWorks I-125AI0438855 FSA Monthly Admin Fee	R	12/16/2015	86.40		022543		86.40
00663	WAXIE SANITARY SUPPLY I-75653813 Janitorial Supplies, LCRA	R	12/16/2015	869.04		022544		869.04
00270	Wells Fargo Bank I-120815 Scale Inhibitor Cartridge I-120815a Weather Station for Fisheries I-120815b Parts for Carts at LCRA I-120815c Shower Diverter for ADA Shower I-120815d Monthly Credit Card Charges I-120815e Rain Gutter Ext for Maint	R R R R R R	12/16/2015 12/16/2015 12/16/2015 12/16/2015 12/16/2015 12/16/2015	137.81 249.95 161.89 135.78 6,022.05 20.90		022545 022545 022545 022545 022545 022545		6,728.38
00270	Wells Fargo Bank I-120815f Monthly Credit Card Charges	R	12/16/2015	423.94		022546		423.94
1	Edmund K Singh I-000201512031043 TS Refund	R	12/16/2015	70.00		022547		70.00
00004	ACWA/JPIA I-0384260 Jan 16 Health Insurance	R	12/21/2015	114,696.61		022548		114,696.61
00645	CA DEPARTMENT OF PUBLIC HEALTH I-121515 Water Hauler's License	R	12/21/2015	473.00		022549		473.00
01186	GERARDO M HERRERA I-121515 Water Course and Book	R	12/21/2015	232.90		022550		232.90

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02808	Jess Ranch Fish Hatchery							
I-1091	Rainbow Trout Delivered	R	12/21/2015	14,999.99		022551		14,999.99
01109	SALVADOR LOERA TRANSPORTATION							
I-15276	Natural Base for Canal	R	12/21/2015	1,200.00		022552		
I-15278	Natural Base for Canal	R	12/21/2015	1,200.00		022552		
I-15281	San Antonio Ramp Base	R	12/21/2015	900.00		022552		
I-15323	San Antonio Ramp Base	R	12/21/2015	750.00		022552		
I-15324	San Antonio Ramp Base	R	12/21/2015	900.00		022552		4,950.00
00215	SOUTHERN CALIFORNIA EDISON							
I-121715	Acct#2237011044	R	12/21/2015	25.08		022553		25.08
02703	Sunbelt Rentals							
I-56360936001	Excavator Rental for Robles	R	12/21/2015	3,748.31		022554		
I-56701894001	Boom Forklift Rental Maint	R	12/21/2015	1,329.76		022554		
I-56879467001	Excavator Rental for Pipeline	R	12/21/2015	531.81		022554		5,609.88
02643	Take Care by WageWorks							
I-3814590	Reimburse Medical 2015	R	12/21/2015	114.50		022555		114.50
00498	BRIAN TAYLOR							
I-Dec 15	Meal for Crew while Working OT	R	12/21/2015	106.15		022556		106.15
01967	Robert Vasquez							
I-121515	Water Course	R	12/21/2015	138.00		022557		138.00
00257	VENTURA RIVER WATER DISTRICT							
I-3841	GSA-Legal Services Oct & Nov	R	12/21/2015	742.67		022558		742.67
00124	ICMA RETIREMENT TRUST - 457							
I-DCI201512211045	DEFERRED COMP FLAT	R	12/21/2015	975.00		022559		
I-DI%201512211045	DEFERRED COMP PERCENT	R	12/21/2015	89.81		022559		1,064.81
02491	Marshall's Bodacious BBQ							
I-151218	End of Year Luncheon	R	12/21/2015	1,146.49		022560		1,146.49
01960	Moringa Community							
I-MOR201512211045	PAYROLL CONTRIBUTIONS	R	12/21/2015	16.75		022561		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201512211045	457 CATCH UP	R	12/21/2015	864.53		022562		
I-DCN201512211045	DEFERRED COMP FLAT	R	12/21/2015	4,647.85		022562		
I-DN%201512211045	DEFERRED COMP PERCENT	R	12/21/2015	478.96		022562		5,991.34

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00180	S.E.I.U. - LOCAL 721							
I-COP201512211045	SEIU 721 COPE	R	12/21/2015	12.00		022563		
I-UND201512211045	UNION DUES	R	12/21/2015	710.50		022563		722.50
01400	STATE DISBURSEMENT UNIT							
I-CS4201512211045	Payroll Deduction 10-D000121	R	12/21/2015	818.57		022564		818.57
00230	UNITED WAY							
I-UWY201512211045	PAYROLL CONTRIBUTIONS	R	12/21/2015	60.00		022565		60.00
02787	Lindsay Cao							
I-Dec 15	CWEA Analyst Renewal	R	12/30/2015	86.00		022567		86.00
00216	THE GAS COMPANY							
I-122915	Acct#00801443003	R	12/30/2015	520.91		022568		520.91
01482	MICHAEL GIBSON							
I-Apr 15	Reimburse Expenses 4/15	R	12/30/2015	892.20		022569		892.20
01898	Eric Grabowski							
I-122815	Water Course	R	12/30/2015	168.00		022570		168.00
02215	Scott MacDonald							
I-122115	Water Course	R	12/30/2015	168.00		022571		
I-122815	T3 Certificate	R	12/30/2015	100.00		022571		268.00
02637	David Pope							
I-122215	Safety Boots	R	12/30/2015	168.10		022572		168.10
00215	SOUTHERN CALIFORNIA EDISON							
I-122315	Acct#2312811532	R	12/30/2015	78.20		022573		
I-122315a	Acct#2266156405	R	12/30/2015	107.97		022573		
I-122315b	Acct#2157697889	R	12/30/2015	614.03		022573		
I-123015	Acct#2210507034	R	12/30/2015	10,751.95		022573		11,552.15
02643	Take Care by WageWorks							
I-3821304	Reimburse Medical	R	12/30/2015	928.22		022574		
I-3837268	Reimburse Medical	R	12/30/2015	38.46		022574		966.68
01616	FRED BRENEMAN							
I-123015	12/20/15-1/2/16	R	12/30/2015	272.34		022575		272.34
00008	ADVANTAGE PHYSICAL THERAPY							
I-CWD171	Test Date 12/30/15	R	1/06/2016	38.00		022576		38.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01707	AIRGAS SPECIALTY PRODUCTS							
I-131416895	Ammonia Hydroxide for TP	R	1/06/2016	4,048.60		022577		4,048.60
00010	AIRGAS USA LLC							
I-9045981880	Pipeline Welding Gases	R	1/06/2016	126.39		022578		126.39
00011	ALERT COMMUNICATIONS							
I-151200847101	Call Center 1/16	R	1/06/2016	222.80		022579		222.80
00029	AMERICAN TOWER CORP							
I-2091899	Tower Rent, Red Mtn, Rincon Pk	R	1/06/2016	1,767.17		022580		1,767.17
00014	AQUA-FLO SUPPLY							
I-857848	Irrigation for Dunshee Hill	R	1/06/2016	173.57		022581		
I-861914	Irrigation for Dunshee Hill	R	1/06/2016	156.74		022581		
I-864516	Irrigation for Dunshee Hill	R	1/06/2016	371.00		022581		
I-865136	Irrigation for Dunshee Hill	R	1/06/2016	288.08		022581		
I-865284	Parts for Leak at Picnic #1	R	1/06/2016	196.26		022581		
I-869079	Hunter Parts for LCRA Maint	R	1/06/2016	239.30		022581		
I-870137	Irrigation Valves for Maint	R	1/06/2016	63.21		022581		
I-871627	Teflon Paste for TP	R	1/06/2016	55.73		022581		
I-873151	PVC Parts for Ave 1 PP	R	1/06/2016	29.91		022581		1,573.80
00840	AQUA-METRIC SALES COMPANY							
I-0059093IN	3" Hydrant Meter for Inventory	R	1/06/2016	1,451.25		022582		
I-0059137IN	6" Meter for O&M Cust Service	R	1/06/2016	4,732.15		022582		6,183.40
01666	AT & T							
I-000007328514	T-1 Line, 9391051740	R	1/06/2016	1,300.27		022583		
I-000007328527	T-1 Line, 9391051750	R	1/06/2016	4,051.75		022583		
I-000007398245	T-1 Line, 9391051740	R	1/06/2016	339.20		022583		
I-000007398255	T-1 Line, 9391051750	R	1/06/2016	1,066.25		022583		
I-000007408394	C604513638777	R	1/06/2016	13.91		022583		
I-000007413278	Local, Regional, Long Distance	R	1/06/2016	1,132.06		022583		
9391035542								
I-000007461227	T-1 Lines 9391035541	R	1/06/2016	867.57		022583		8,771.01
00018	AT & T MOBILITY							
I-829434088X12142015	PT Wildlife Biol Monthly Cell	R	1/06/2016	11.53		022584		11.53
00020	AVENUE HARDWARE, INC							
I-63606	Concrete for Tanks at TP	R	1/06/2016	22.25		022585		
I-63636	Drill Bits for Treatment Plant	R	1/06/2016	3.62		022585		
I-63657	Router Bit for LCRA Maint	R	1/06/2016	15.43		022585		41.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00030	B&R TOOL AND SUPPLY CO							
I-1900875484	Ratchets for Pipelines	R	1/06/2016	101.52		022586		
I-1900876555	Hole Saws for Pipelines	R	1/06/2016	14.71		022586		116.23
00036	BC TREE SERVICE, INC							
I-2152	Remove Dead Pines, DO Yard	R	1/06/2016	2,700.00		022587		2,700.00
00032	BIOVIR LABORATORIES, INC							
I-BVL151988	Giardia/Crypto 11/3/15	R	1/06/2016	356.89		022588		356.89
01062	BP Medical Supplies							
C-E178480a	Accrue Use Tax	R	1/06/2016	34.50CR		022589		
D-E178480a	Accrue Use Tax	R	1/06/2016	34.50		022589		
I-E178480	ARC Manikins for WP	R	1/06/2016	460.00		022589		460.00
02796	Bruce W. Hull & Associates, In							
I-123115	GSWC Appraisal	R	1/06/2016	16,350.00		022590		16,350.00
00208	CareIQ							
I-110415	DOS 11/4/15 Claim#15-21637	R	1/06/2016	120.00		022591		
I-110615	DOS 11/6/15 Claim#15-21637	R	1/06/2016	120.00		022591		
I-110915	DOS 11/9/15 Claim#15-21637	R	1/06/2016	120.00		022591		
I-111315	DOS 11/13/15 Claim#15-21637	R	1/06/2016	120.00		022591		480.00
02339	Clark Engineering Construction							
I-37949 Retention	Intake Gate #8 Bonnet Repair	R	1/06/2016	3,148.75		022592		3,148.75
01843	COASTAL COPY							
C-20841	Credit for Overcharges, LCRA	R	1/06/2016	246.48CR		022593		
I-636375	Copier Usage LCRA	R	1/06/2016	162.75		022593		
I-642700	Copier Usage, Warehouse	R	1/06/2016	12.57		022593		
I-645214	Copier Usage, Dist Office	R	1/06/2016	135.04		022593		
I-646218	Copier Usage LCRA	R	1/06/2016	242.41		022593		306.29
00059	COASTAL PIPCO							
I-S1890335001	PVC for Treatment Plant	R	1/06/2016	238.91		022594		238.91
00061	COMPUWAVE							
I-SB02082089	Toner Cartridge	R	1/06/2016	175.72		022595		175.72
02115	Consumers Pipe Supply Co.							
I-S1308685001	Butterfly Valve for TP	R	1/06/2016	2,464.66		022596		2,464.66

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-696996361	Bill Review	R	1/06/2016	9.50		022597		
I-697163221	Bill Review	R	1/06/2016	9.50		022597		
I-697163311	Bill Review	R	1/06/2016	9.50		022597		
I-697163471	Bill Review	R	1/06/2016	9.50		022597		38.00
01647	JOEL COX							
I-Dec 15	Mapping & GIS Classes	R	1/06/2016	266.60		022598		266.60
00064	CROWDER BACKFLOW SERVICES, INC							
I-23894	Backflow Testing, TP & DO	R	1/06/2016	828.00		022599		828.00
01001	CUSTOM PRINTING							
I-137112	Business Cards for Waterpark	R	1/06/2016	212.38		022600		
I-137119	Stationary Envelopes for Stock	R	1/06/2016	274.66		022600		487.04
00740	DELL MARKETING L.P.							
I-XJTXMCPK9	Water Conservation Computer	R	1/06/2016	1,657.87		022601		1,657.87
00662	Diamond A Equipment							
I-IX64910	Restocking Fee for Return	R	1/06/2016	116.58		022602		116.58
00086	E.J. Harrison & Sons Inc							
I-4591	Acct#1C00053370	R	1/06/2016	114.55		022603		
I-4615	Acct#1C00054230	R	1/06/2016	1,020.00		022603		
I-4616	Acct#1C00054240	R	1/06/2016	139.60		022603		1,274.15
00095	FAMCON PIPE & SUPPLY							
I-175511	Pipe, Hand Pump for Svc Line	R	1/06/2016	916.22		022604		
I-175815	Hand Pump, Accessory Kit, PL	R	1/06/2016	60.52		022604		976.74
00575	FENCE FACTORY - SATICOY							
I-492601	Hinges for 3M Reservoir Gates	R	1/06/2016	64.63		022605		64.63
00013	FERGUSON ENTERPRISES INC #1083							
I-0534812	Clamp for Waterpark	R	1/06/2016	192.07		022606		
I-0535111	Clamps for Waterpark	R	1/06/2016	371.01		022606		
I-0535496	Clamp for Waterpark	R	1/06/2016	71.20		022606		
I-2787672	Filter for Drinking Fountain	R	1/06/2016	20.82		022606		655.10
00099	FGL ENVIRONMENTAL							
I-511767A	Lake Nutrients Monitoring	R	1/06/2016	1,162.00		022607		
I-512280A	THM HAA5 TOC Analysis	R	1/06/2016	817.00		022607		
I-513377A	Wet Chemistry-Turbidity	R	1/06/2016	16.00		022607		
I-513382A	Lake Nutrients Monitoring	R	1/06/2016	1,328.00		022607		
I-513699A	Metals, Total-Mn	R	1/06/2016	70.00		022607		3,393.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	FISHER SCIENTIFIC							
I-8957504	Lab Supplies	R	1/06/2016	65.89		022608		
I-9236265	Lab Supplies	R	1/06/2016	51.60		022608		117.49
00104	FRED'S TIRE MAN							
I-87368	Tire for Utility Trailer, LCRA	R	1/06/2016	123.45		022609		
I-87531	Flat Repair Eq#46, TP Truck	R	1/06/2016	20.00		022609		
I-87706	Tire for Trencher	R	1/06/2016	53.38		022609		196.83
00106	FRONTIER PAINT							
I-F0210155	Paint for LCRA Restrooms	R	1/06/2016	188.08		022610		
I-F0210679	Paint for Pipelines	R	1/06/2016	16.80		022610		204.88
01280	FRY'S ELECTRONICS, INC.							
I-6168625	Monitor for Dist Maint	R	1/06/2016	154.12		022611		154.12
02813	G&W BUILDERS							
C-3926a	Accrue Use Tax	R	1/06/2016	176.89CR		022612		
D-3926a	Accrue Use Tax	R	1/06/2016	176.89		022612		
I-3926	TP Gallery Skylight Material	R	1/06/2016	2,473.50		022612		2,473.50
02720	Garda CL West, Inc.							
I-10171613	Armored Truck Services	R	1/06/2016	603.29		022613		
I-20122918	Excess Armored Truck Charges	R	1/06/2016	8.00		022613		611.29
00216	THE GAS COMPANY							
I-123115	Acct#18231433006	R	1/06/2016	73.89		022614		73.89
01898	Eric Grabowski							
I-Dec 15	Safety Boots	R	1/06/2016	170.00		022615		170.00
00746	GREEN THUMB INTERNATIONAL							
I-487684	Plants for Dist Garden	R	1/06/2016	20.30		022616		20.30
01052	HARBOR FREIGHT TOOLS USA, INC							
I-03252192	Trailer Tires, Tool for Maint	R	1/06/2016	156.52		022617		156.52
00437	HERTZ EQUIPMENT RENTAL							
I-28376131001	Extended Reach Boom Lift TP	R	1/06/2016	627.12		022618		627.12
00596	HOME DEPOT							
I-7723920	LCRA Kiosk Shades	R	1/06/2016	754.65		022619		
I-7750640	Roller Shades for IT Office	R	1/06/2016	253.70		022619		1,008.35

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00126	CAROLE ILES							
I-Dec 15	Reimburse Mileage 12/15	R	1/06/2016	38.24		022620		38.24
01486	INTEGRATED FIRE AND SAFETY							
I-41772	Coupling for Waterpark Shower	R	1/06/2016	17.37		022621		17.37
00131	JCI JONES CHEMICALS, INC							
I-676805	Chlorine for TP, CM#676829	R	1/06/2016	180.00		022622		
I-676815	Chlorine for TP, CM#676827	R	1/06/2016	899.94		022622		
I-677467	Chlorine for TP, CM#677519	R	1/06/2016	1,770.00		022622		2,849.94
01022	KELLY CLEANING & SUPPLIES, INC							
I-5125347	Janitorial Services LCRA	R	1/06/2016	300.00		022623		300.00
00328	LIGHTNING RIDGE							
I-12081506	TP Uniform Clothing	R	1/06/2016	448.76		022624		
I-12171505	Uniform Shirts for O&M TP	R	1/06/2016	241.68		022624		690.44
02736	Manito Construction Inc.							
I-122915	Hypolimnetic Aeration System	R	1/06/2016	30,270.70		022625		30,270.70
00329	MCMASTER-CARR SUPPLY CO.							
I-46268789	WP Access Ramp Repair Parts	R	1/06/2016	158.28		022626		158.28
01404	MCT TRAILERS							
I-62873	LCRA Trailer Repair Parts	R	1/06/2016	255.42		022627		
I-62901	R&R Plug on Eq#83, PL Truck	R	1/06/2016	127.20		022627		382.62
00151	MEINERS OAKS ACE HARDWARE							
C-698910	Connectors Returned	R	1/06/2016	8.79CR		022628		
I-693074	Hose Bib Fittings for Maint	R	1/06/2016	75.11		022628		
I-693583	Gloves,Sledge Hammer for Maint	R	1/06/2016	89.93		022628		
I-693644	Bolts, Washers, Screws, Maint	R	1/06/2016	146.12		022628		
I-694539	Misc Hardware for LCRA Maint	R	1/06/2016	164.95		022628		
I-695232	Rakes for Dist Maint	R	1/06/2016	71.38		022628		
I-696131	Handicap Shower Repair	R	1/06/2016	103.33		022628		
I-696213	Sand Paper, Drill Bits, Maint	R	1/06/2016	68.64		022628		
I-696713	Drill Bits, Bolts & Screws, WP	R	1/06/2016	31.39		022628		
I-696714	Pipe Insulation for TP	R	1/06/2016	149.56		022628		
I-696788	Parts for WP Shower	R	1/06/2016	32.53		022628		
I-696870	Bolts, Fasteners for TP	R	1/06/2016	8.70		022628		
I-696967	Concrete for Casitas Dam	R	1/06/2016	27.43		022628		
I-697034	Bits & Bolts for LCRA Maint	R	1/06/2016	55.78		022628		
I-697236	Cleaners, Tape for Telemetry	R	1/06/2016	26.95		022628		
I-697288	Traffic Paint & Insulation,Rec	R	1/06/2016	123.73		022628		
I-697308	Bolts & Screws for Waterpark	R	1/06/2016	11.18		022628		
I-697417	Tower Heaters for LCRA Office	R	1/06/2016	101.03		022628		
I-697430	Pants, PVC for LCRA Maint	R	1/06/2016	52.35		022628		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-697484	Plugs for Fuel Dock Generator	R	1/06/2016	8.78		022628		
I-697491	Gutter, Rivets for Ave 1 PP	R	1/06/2016	37.87		022628		
I-697945	Drill Kit, Bits for Waterpark	R	1/06/2016	51.32		022628		
I-697971	Cam Locks for LCRA Maint	R	1/06/2016	7.80		022628		
I-698003	Drain Cleaner,Bolts, Screws DM	R	1/06/2016	8.49		022628		
I-698004	Util Knife, Tape,Spraypaint PL	R	1/06/2016	30.27		022628		
I-698081	Wire Wheels, Ratchet for RR	R	1/06/2016	73.64		022628		
I-698507	Batteries, Masks for O&M CS	R	1/06/2016	31.51		022628		
I-698681	Connectors for LCRA Maint	R	1/06/2016	8.79		022628		
I-698694	Paint for LCRA Maint	R	1/06/2016	30.14		022628		
I-698756	PVC, Edging for Ave 1 PP	R	1/06/2016	6.63		022628		
I-698763	Sanding Mask, Oil for Maint	R	1/06/2016	33.12		022628		
I-698838	Respirator, Gloves for Fish	R	1/06/2016	59.80		022628		
I-698943	Connectors for LCRA Maint	R	1/06/2016	15.64		022628		
I-698968	Screws for LCRA Maint	R	1/06/2016	10.74		022628		
I-698978	Knee Pads, Bungee Cord, DM	R	1/06/2016	38.01		022628		
I-699522	Extension Cord for Pump Plants	R	1/06/2016	26.88		022628		1,810.73
01876	NALCO COMPANY							
I-63838850	Polymer for Water Treatment	R	1/06/2016	763.43		022632		763.43
02618	New Vision Construction							
I-2012	Retention, Intake Structure	R	1/06/2016	2,868.00		022633		2,868.00
00163	OFFICE DEPOT							
I-812078766001	Office Supplies	R	1/06/2016	60.15		022634		
I-812513171001	Toner for Fisheries	R	1/06/2016	119.79		022634		
I-814738346001	Office Supplies	R	1/06/2016	135.92		022634		
I-816080128001	Office Supplies	R	1/06/2016	69.14		022634		385.00
00625	OfficeTeam							
I-44551453	Temp for Admin	R	1/06/2016	165.92		022635		165.92
01570	Ojai Auto Supply LLC							
I-360829	Light Bulbs for Cafe Alarm	R	1/06/2016	8.13		022636		
I-361453	Blower Resistor Exchanged	R	1/06/2016	34.40		022636		42.53
00165	OJAI LUMBER CO, INC							
I-1511749824	Wood Stakes for Garden Res	R	1/06/2016	41.69		022637		
I-1512753052	Lumber, Rebar, Caulk Gun, PP	R	1/06/2016	32.67		022637		
I-1512753149	Concrete for 3M PP	R	1/06/2016	12.87		022637		
I-1512753370	Repair Gallery Shelf, WP	R	1/06/2016	125.43		022637		
I-1512753856	Lumber, Tools for RR Repair	R	1/06/2016	435.00		022637		
I-1512754127	Lumber for RR Repair, Camp E	R	1/06/2016	78.12		022637		
I-1512754131	Paneling for Camp E Repair	R	1/06/2016	32.72		022637		
I-1512754222	Lumber for Camp E RR Repair	R	1/06/2016	104.97		022637		
I-1512754405	Lumber, Tools for RR Repair	R	1/06/2016	639.52		022637		1,502.99

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 12/04/2015 THRU 1/07/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169	OJAI VALLEY SANITARY DISTRICT							
I-17956	Cust#99991 9/1/15-10/31/15	R	1/06/2016	4,944.43		022638		4,944.43
01439	PRECISION POWER EQUIPMENT							
I-2704	Weedeater Line for Dist Maint	R	1/06/2016	62.35		022639		
I-2705	Weedeater Line for Dist Maint	R	1/06/2016	62.35		022639		
I-2706	Filters for LCRA Maint	R	1/06/2016	22.29		022639		146.99
02767	Pueblo Water Resources, Inc.							
I-2015160	Mira Monte Well Assessment	R	1/06/2016	7,990.80		022640		7,990.80
02216	Purchase Power							
I-122015	Refill Postage Meter	R	1/06/2016	2,525.00		022641		2,525.00
00313	ROCK LONG'S AUTOMOTIVE							
I-16734	Spark Plugs, Wire Set, Eq#35	R	1/06/2016	540.71		022642		
I-16748	Diagnose, Update CPU, Eq#8	R	1/06/2016	225.00		022642		
I-16755	Smog Eq#42 Pipeline Truck	R	1/06/2016	35.00		022642		800.71
02756	SC Fuels							
I-0486108IN	Gas & Diesel for LCRA	R	1/06/2016	2,210.70		022643		2,210.70
00725	SMART & FINAL							
I-120215	Supplies for LCRA Maint	R	1/06/2016	107.50		022644		
I-122915	Detergent for Dist Maint	R	1/06/2016	10.74		022644		118.24
02003	Sostre Enterprises Inc.							
I-3030	CMS Fee/Website Hosting	R	1/06/2016	249.00		022645		249.00
00215	SOUTHERN CALIFORNIA EDISON							
I-010516	Acct#2210502480	R	1/06/2016	104,434.85		022646		
I-010516a	Acct#2210505426	R	1/06/2016	1,743.92		022646		
I-010516b	Acct#2237789169	R	1/06/2016	32.55		022646		
I-010516c	Acct#2269631768	R	1/06/2016	24.09		022646		
I-123115	Acct#2210503702	R	1/06/2016	5,223.79		022646		111,459.20
00048	STATE OF CALIFORNIA							
I-Jan 16	State Water Plan Payment	R	1/06/2016	814,609.00		022647		814,609.00
01147	SUPERIOR GATE SYSTEMS							
I-3500	Canal Gate Repair	R	1/06/2016	100.00		022648		100.00
02713	SWRCB-DWOCF							
I-121115	Certificate Renewal	R	1/06/2016	90.00		022649		90.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643	Take Care by WageWorks							
I-3874355	Reimburse Medical	R	1/06/2016	56.43		022650		
I-3878241	Reimburse Medical	R	1/06/2016	4,999.80		022650		5,056.23
01662	TYLER TECHNOLOGIES, INC.							
I-025143439	UB Online Monthly Fees	R	1/06/2016	153.00		022651		153.00
00225	UNDERGROUND SERVICE ALERT							
I-1220150092	173 New Ticket Charges	R	1/06/2016	259.50		022652		259.50
00825	USA BLUEBOOK							
I-820741	Buffer for Lab	R	1/06/2016	25.71		022653		25.71
00257	VENTURA RIVER WATER DISTRICT							
I-123115	Acct#0537500A	R	1/06/2016	143.90		022654		
I-123115a	Acct#0350100A	R	1/06/2016	14.70		022654		158.60
09955	VENTURA WHOLESALE ELECTRIC							
I-205848	Spring Nuts, Bolts for WP	R	1/06/2016	43.54		022655		
I-205878	Electrical Parts for Waterpark	R	1/06/2016	63.05		022655		
I-205920	Electrical Parts for Waterpark	R	1/06/2016	7.26		022655		
I-206037	Electrical Parts for Ave 2 PP	R	1/06/2016	55.90		022655		169.75
00271	WEST COAST AIR CONDITIONING							
I-S71214	PM Service LCRA A/C Equip	R	1/06/2016	130.00		022656		130.00
00489	STEVE WICKSTRUM							
I-Dec 15	Reimburse Expenses 12/15	R	1/06/2016	367.27		022657		367.27
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201601041054	457 CATCH UP	R	1/06/2016	461.54		022658		
I-DCI201601041054	DEFERRED COMP FLAT	R	1/06/2016	2,359.62		022658		
I-DI%201601041054	DEFERRED COMP PERCENT	R	1/06/2016	44.90		022658		2,866.06
01960	Moringa Community							
I-MOR201601041054	PAYROLL CONTRIBUTIONS	R	1/06/2016	16.75		022659		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201601041052	457 CATCH UP	R	1/06/2016	653.00		022660		
I-CUN201601041053	457 CATCH UP	R	1/06/2016	16,329.00		022660		
I-CUN201601041054	457 CATCH UP	R	1/06/2016	211.53		022660		
I-DCN201601041052	DEFERRED COMP FLAT	R	1/06/2016	654.00		022660		
I-DCN201601041053	DEFERRED COMP FLAT	R	1/06/2016	16,346.00		022660		
I-DCN201601041054	DEFERRED COMP FLAT	R	1/06/2016	3,883.85		022660		
I-DN%201601041054	DEFERRED COMP PERCENT	R	1/06/2016	319.30		022660		38,396.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
I-COP201601041054	SEIU 721 COPE	R	1/06/2016	12.00		022661		
I-UND201601041052	UNION DUES	R	1/06/2016	16.75		022661		
I-UND201601041054	UNION DUES	R	1/06/2016	693.75		022661		722.50
01400	STATE DISBURSEMENT UNIT							
I-CS4201601041054	Payroll Deduction 10-D000121	R	1/06/2016	818.57		022662		818.57
00230	UNITED WAY							
I-UWY201601041054	PAYROLL CONTRIBUTIONS	R	1/06/2016	60.00		022663		60.00
1	Cox Family Trust							
I-000201512311048	UB Refund	R	1/06/2016	34.64		022664		34.64
1	Ashley Phelps							
I-000201512311047	UB Refund	R	1/06/2016	12.55		022665		12.55
1	Reynaldo Prieto							
I-000201512311046	UB Refund	R	1/06/2016	6.26		022666		6.26
1	Geoffrey Keith							
I-000201512311049	UB Refund	R	1/06/2016	19.68		022667		19.68
1	Alta Community Inv V							
I-000201512311050	UB Refund	R	1/06/2016	10.91		022668		10.91
1	John Carter							
I-000201512311051	UB Refund	R	1/06/2016	60.00		022669		60.00
1	Michael D Juett							
I-000201601051056	TS Refund	R	1/06/2016	70.00		022670		70.00
1	Blaine D Simpson							
I-000201601051055	TS Refund	R	1/06/2016	49.00		022671		49.00
01325	Aflac Worldwide Headquarters							
I-057976	Supplemental Insurance 12/15	R	1/06/2016	2,852.08		022672		2,852.08
00128	INTERNAL REVENUE SERVICE							
I-T1 201512071044	Federal Withholding	D	12/09/2015	31,387.46		120951		
I-T3 201512071044	FICA Withholding	D	12/09/2015	20,005.96		120951		
I-T4 201512071044	Medicare Withholding	D	12/09/2015	6,298.07		120951		57,691.49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201512071044							
	STATE OF CALIFORNIA State Withholding	D	12/09/2015	10,673.15		120952		10,673.15
00187								
	CALPERS							
	I-PBB201512071044	D	12/09/2015	66.87		120953		
	I-PBP201512071044	D	12/09/2015	161.96		120953		
	I-PEB201512071044	D	12/09/2015	1,410.27		120953		
	I-PER201512071044	D	12/09/2015	10,156.95		120953		
	I-PRB201512071044	D	12/09/2015	1,407.33		120953		
	I-PRR201512071044	D	12/09/2015	10,572.64		120953		23,776.02
00128								
	INTERNAL REVENUE SERVICE							
	I-T1 201512211045	D	12/21/2015	28,032.89		122151		
	I-T3 201512211045	D	12/21/2015	18,070.34		122151		
	I-T4 201512211045	D	12/21/2015	6,072.14		122151		52,175.37
00049								
	I-T2 201512211045	D	12/21/2015	9,408.20		122152		9,408.20
00187								
	CALPERS							
	I-PBB201512211045	D	12/21/2015	66.87		122153		
	I-PBP201512211045	D	12/21/2015	161.96		122153		
	I-PEB201512211045	D	12/21/2015	345.02		122153		
	I-PER201512211045	D	12/21/2015	9,910.48		122153		
	I-PRB201512211045	D	12/21/2015	344.29		122153		
	I-PRR201512211045	D	12/21/2015	10,320.43		122153		21,149.05

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	223	1,819,609.75	0.00	1,819,609.75
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	290,005.57	0.00	290,005.57
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			232	2,109,615.32	0.00	2,109,615.32
BANK: AP		TOTALS:	232	2,109,615.32	0.00	2,109,615.32
REPORT TOTALS:			238	2,109,224.32	0.00	2,109,615.32

Void ck# 20617 stated dated. Reissued on ck# 22569 < 892.20 >
2,108,723.12

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2015/16
July 1, 2015-December 31, 2015

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/7/2015	Neil Cole	Lodging for AWWA Conference 6/8/15-6/10/15	273.76
7/7/2015	Neil Cole	Private Vehicle Mileage AWWA Conference	113.85
7/14/2015	Scott Lewis	Airfare to CMWD 6/21/15-6/27/15	569.20
7/14/2015	Scott Lewis	Lodging CMWD 6/21/15-6/27/15	490.50
7/14/2015	Scott Lewis	Car Rental CMWD 6/21/15-6/27/15	367.60
7/23/2015	Troy Garst	Safety Boots	155.88
7/23/2015	Rebekah Vieira	Private Vehicle Mileage to SHRM Conference 6/28/15	178.83
7/28/2015	Susan McMahon	Water TP Operation Course	119.68
8/13/2015	Vincent Godinez	Safety Boots	170.00
8/13/2015	Rebekah Vieira	Private Vehicle Mileage to SHRM Conference 7/1/15	178.83
8/19/2015	Ron Yost	Damtender Property Tax Bill	557.87
8/27/2015	Lindsay Cao	CWEA Renewal	164.00
8/27/2015	Larry Harris	Coffee/Food for Water Conservation Workshop 8/8/15	155.99
9/16/2015	Scott Lewis	Airfare to CMWD 8/26/15-9/1/15	259.20
9/16/2015	Scott Lewis	Lodging CMWD 8/26/15-9/1/15	565.44
9/16/2015	Scott Lewis	Car Rental CMWD 8/26/15-9/1/15	412.17
9/16/2015	Brian Taylor	Meal for Crews Working Overtime on Leak	113.63
9/16/2015	Robert Vasquez	2 Pairs of Safety Boots	261.44
9/22/2015	Suzi Taylor	Thermal Paper for Gate	177.32
10/7/2015	Vincent Godinez	Safety Boots	147.93
10/13/2015	Willis Hand	T5 Renewal	105.00
10/21/2015	Joel Cox	Safety Boots	160.18
10/21/2015	Scott MacDonald	Advance for AWWA Fall Conference	956.00
10/21/2015	Luke Soholt	Advance for AWWA Fall Conference	586.00
10/27/2015	Scott Lewis	Airfare to CMWD 10/25/15-11/5/15	279.20
11/3/2015	Todd Evans	Safety Boots	166.61
11/3/2015	Brian Taylor	Safety Boots	170.00
11/3/2015	Rebekah Vieira	Private Vehicle Mileage to CalPelra Conference	326.03
11/12/2015	Vincent Godinez	Water System Course	115.68
11/25/2015	Scott Lewis	Lodging CMWD 10/25/15-11/5/15	869.99
11/25/2015	Scott Lewis	Car Rental CMWD 10/25/15-11/5/15	614.53
11/25/2015	Scott Lewis	Airport Parking 10/25/15-11/5/15	110.00
11/25/2015	Scott Lewis	Hotel Parking 10/25/15-11/5/15	110.00
11/25/2015	Brian Taylor	Private Vehicle Mileage to AWWA Fall Conference	397.33
11/25/2015	Brian Taylor	Hotel AWWA Fall Conference 10/26/15-10/29/15	875.84
11/25/2015	Ron Yost	Safety Boots	160.18
12/1/2015	Eric Behrendt	Water Class & Manual	115.68
12/1/2015	Susan McMahon	Lodging 11/16/15-11/21/15 NALMS Conference	703.00
12/9/2015	Ronald Merckling	Lodging 12/1/15-12/4/15 ACWA Conference	635.91
12/9/2015	John Parlee	Safety Boots	170.00
12/16/2015	Bill Hicks	Lodging 12/1/15-12/4/15 ACWA Conference	635.91
12/16/2015	Bill Hicks	Private Vehicle Mileage ACWA Conference	232.30
12/16/2015	Scott Lewis	Airfare to CMWD 12/13/15-12/17/15	416.20
12/21/2015	Gerardo Herrera	Water Class & Manual	232.90
12/21/2015	Brian Taylor	Meal for Crews Working Overtime on Leak	106.15
12/21/2015	Robert Vasquez	Water Class	138.00
12/30/2015	Eric Grabowski	Water Class	168.00
12/30/2015	Scott MacDonald	Water Class	168.00
12/30/2015	Scott MacDonald	T3 Certificate	100.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 16-02

**A RESOLUTION HONORING
DOROTHY FORTNER
UPON HER RETIREMENT FROM THE
CASITAS MUNICIPAL WATER DISTRICT**

WHEREAS, Dorothy Fortner was hired on January 8, 1990 and has served the District ever since for 26 years as a full time employee; and

WHEREAS, Dorothy Fortner began her work at the District as a key employee in the District's Administration section, where she fulfilled customer service and accounting functions; and

WHEREAS, Dorothy Fortner transferred to the Operations and Maintenance section, where her most notable performance was in the careful planning and control of the District's water distribution system pumping schedules in a manner that assured reliable water storage to meet customer demands, resulting in lower electrical energy cost due to her attention to strict pump schedules; and

WHEREAS, Dorothy Fortner has been a key person coordinating with field staff and customers during many emergency water outages, a telephone voice that is well known and respected by the District's customers when notified of a water outage, and trusted in keeping customers informed on when water service is to be restored; and

WHEREAS, Dorothy Fortner has chosen to retire effective January 30, 2016; and

WHEREAS, the Board of Directors wishes to take proper notice and express its appreciation for the faithful and dedicated service that Dorothy Fortner has rendered to Casitas.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. The Board of Directors hereby expresses its congratulations and sincere appreciation to Dorothy Fortner for her many years of faithful service to Casitas.

ADOPTED this 13th day of January, 2016.

Bill Hicks

Mary Bergen

Pete Kaiser

Russ Baggerly

Jim Word

Steve Wickstrum, General Manager

CASITAS MUNICIPAL WATER DISTRICT

Inter-Office Memorandum

DATE: December 31, 2015
TO: Steve Wickstrum, General Manager
FROM: Aaron Wall, Park Services Officer III
Copy: Carol Belser, Park Services Manager
Re: **2015 Casitas Water Adventure End of Season Report**

RECOMMENDATION:

Receive and file the 2015 Casitas Water Adventure End of Season Report.

BACKGROUND AND OVERVIEW:

The attached report summarizes the operational and financial information for the Casitas Water Adventure 2015 season which spans the 2014/15 and 2015/16 Casitas fiscal years.

On December 7, 2015 the Recreation Committee reviewed the draft report to be forwarded to the Board of Directors.

CASITAS WATER ADVENTURE



END OF SEASON REPORT 2015



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INTRODUCTION



Introduction

This end of season report summarizes and details the daily operations, goals, financial status and business plan for Casitas Water Adventure (CWA) and updates Casitas Municipal Water District management on how CWA is meeting the set expectations. It also details the many steps and processes required to meet these expectations and produce a successful CWA season.



Executive Summary

In the 2015 season (October 1, 2014 - September 30, 2015) CWA saw a net surplus of \$91,437.67. CWA attendance decreased from the 2014 season by 4,646 patrons. The Water Playground attraction was closed by staff on August 18th due to a visible leak located under its pool shell. The decrease in attendance is believed due to the closure limiting the park's maximum allowable attendance to 800 patrons from 1250 patrons. The CWA received another successful audit and permit to operate as an amusement park ride under the Division of Occupational Health and Safety. CWA extended its season two Saturdays through September 19th.



FINANCIAL SUMMARY

Revenue	2014	2015	Difference From 2014 to 2015
Snack Bar	\$6,726.30	\$6,053.75	(\$672.55)
Donation Voucher	\$0.00	\$0.00	\$0.00
Group Pass	(\$7,103.00)	(\$6,000.00)	\$1,103.00
Guest Pass	(\$216.00)	\$0.00	\$216.00
Junior Guards	\$8,340.00	\$7,251.00	(\$1,089.00)
Late Day Pass	\$73,790.50	\$72,916.50	(\$874.00)
Lifeguard Training	\$1,520.00	\$1,329.00	(\$191.00)
Locker Fee	\$1,194.00	\$1,236.00	\$42.00
Misc. Revenue	\$0.00	\$0.00	\$0.00
Next Day Pass	(\$1,262.00)	(\$1,626.00)	(\$364.00)
Promotion	\$70.00	\$70.00	\$0.00
Raincheck	(\$884.00)	(\$552.00)	\$332.00
Reservation Fee	\$28,840.00	\$35,371.52	\$6,531.52
Season Pass	\$25,830.00	\$25,888.00	\$58.00
Shade Rental Fee	\$6,655.00	\$7,315.00	\$660.00
Shower Fee	\$21,383.75	\$15,436.50	(\$5,947.25)
Single Splash Pass	\$682,875.75	\$632,919.00	(\$49,956.75)
Special Event Fee	\$0.00	\$0.00	\$0.00
Water Fitness Pass	\$8,820.00	\$9,463.00	\$643.00
Over/Short	(\$7.00)	\$18.00	\$25.00
Total Revenue	\$856,573.30	\$807,089.27	(\$49,484.03)
Expenditures			
Salaries and Benefits	334,670.11	\$373,680.82	\$39,010.71
Services and supplies	174,815.52	\$183,969.47	\$9,153.95
Services and supplies W.O.	10,962.52	\$0.00	(\$10,962.52)
Total Expenses before Administrative Overhead	\$520,448.15	\$557,650.29	\$37,202.14
Administrative Overhead	262,752.09	\$158,001.31	(\$104,750.78)
Total Expenses	783,200.24	\$715,651.60	(\$67,548.64)
Net Surplus			
Net Surplus	\$73,373.06	\$91,437.67	\$18,064.61

* 2015 report figures are generated with unaudited accounting figures and do not include end of year journal entries such as OPEB.



FINANCIAL SUMMARY

Attendance Totals	2014	2015	Difference
Full Days of Operation	83	87	4
Total Days of Operation	83	87	4
Average Daily Attendance	920	824	(96)
Total Attendance	76,322	71,676	(4,646)

Attendance Sales Averages*

Sunday	789	714	(75)
Monday	921	853	(67)
Tuesday	889	765	(124)
Wednesday	992	868	(124)
Thursday	1,052	1,004	(48)
Friday	1,116	1,240	125
Saturday	809	592	(217)

Attendance Spending

Average Per Capita Revenue	\$11.00	\$11.26	\$0.26
Average Per Capita Expense	\$10.26	\$9.98	(\$0.28)
Average Per Capita Net Surplus	\$0.74	\$1.28	\$0.54
Average Daily Revenue	\$10,114.26	\$9,276.89	(\$837.37)
Average Daily Cost of Operations	\$9,436.15	\$8,225.88	(\$1,210.27)
Average Daily Net Profit	\$678.11	\$1,051.01	\$372.90
Average Hourly Revenue	\$1,383.00	\$1,265.03	(\$117.97)
Average Hourly Cost of Operations	\$1,290.28	\$1,121.71	(\$168.57)
Average Hourly Net Profit	\$92.72	\$143.32	\$50.60

* Attendance generated by date of ticket purchase not park admittance.





Staffing

Staffing for the 2015 season included 75 seasonal part-time lifeguards, 3 part-time pool technicians, 1 seasonal part-time pool technician and 3 part-time aquatic coordinators. The change in the seasonal classification from 120 days to May 1st through October 1 allowed the staff to extend the operational season 2 additional Saturdays in September.

Lifeguard Requirements

All of the 75 lifeguards complete a 32 hour American Red Cross training course provided in house prior to being hired. The American Red Cross Lifeguarding course provides entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. The lifeguards also receive an 8 hour in-service training providing lifeguards a facility orientation, customer service, policies and procedures training on their first day of work.

Division of Occupational Safety and Health (DOSH)

DOSH preformed its annual Qualified Safety Inspection(QSI) of the Lazy River this season. The QSI is a scheduled walk through to inspect for any structural and/or safety issues throughout our attraction. CWA successfully passed

this years inspection with no reportable issues.



Lazy River Water Leak

During the 2015 off-season staff excavated the Lazy River Main Drain plumbing in search of water leaks from the pool shell. The plumbing was damaged and repaired during this process with no major water loss detected. Upon further



investigation a large leak was found in the intake vault for the Lazy River Booster Pump at vault #5. Staff repaired this leak.

Water Play Structure Water Leak

During the course of operation on August 18th a plumbing failure occurred under the Water Play Structure, sending water up through the





OPERATIONS



Ben Burgess

cracks in the surrounding deck. Staff closed the Water Play Structure for the remainder of the season. The park continued to operate through September 19th with no change in fee structure, offering the Lazy River, Lagoon and Splash Pad. During the course of the off-season staff plan to identify the leak and work with Engineering and Maintenance to address the issue. The Water Play Structure was constructed in 1998 and is approaching 18 years old. Many of its features are no longer manufactured making the argument to replace the Water Play Structure more appealing.



Judy Clark

Water Conservation

In an effort to continue improving water conservation we have been working with the District's Conservation Specialist to cut down water usage. CWA staff have eliminated or converted over 200 irrigation heads into a drip system this season. CWA continues to convert park landscape into a more responsible drought tolerant environment as a example to our customers.

Programming

The Junior Lifeguard Program excelled this season. The program was modified from two, three week sessions to one four week session. There was an even distribution of participants



Junior Lifeguard Program

ranging from ages 9-13, with a mean age of 11. The program had an average of 15 participants per day with a total of 24 participants over the four week program. A wide variety of activities included; lifesaving skills, enrichment opportunities, trips to the beach, and Hurricane Harbor. The program experience was reported as positive by both the parents and participants. The program welcomed children with varying intellectual and physical abilities and allowed for the participants to learn various techniques for team building with children of varying strengths. The 2015 program met the objective of serving our customers and the community with delivering knowledge about the aquatic environment while providing a safe environment to learn.

The 2015 Adult Water Exercise Program excelled in participation and instruction. Participants were able to utilize the Lazy River and other amenities in the Water Adventure as tools to increasing health and well-being. Throughout the





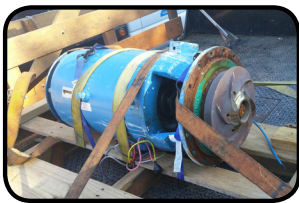
season, classes had an average of 13 participants in each of its 125 classes and ultimately served a total of 1,577 participants over a 16 week period. A variety of exercises taught by instructors allowed for all ages of participation.

Participants were well pleased with the program as well as the extended season running through September. Program instructors faced challenges of increased class participation and a wide variety of participant abilities. Program instructors modified their lessons when facing these challenges. The 2015 Water Exercise Program met the objective of providing customers with a safe, clean, and dynamic environment to increase over all physical well-being. The projected participation for 2016 relies on adjusting a few elements of the program to better fit the needs of customers. Staff will attend additional training to elevate service. Increased marketing to the community will also be a priority.

Improvements

Two Lazy River Boost Pumps Rebuilt

Pump motors were removed and sent out to be repaired which included new impellers and thrust bearings to increase their lifespan.



Pedestrian Pathway Created

A pedestrian pathway was created to address the traffic concerns with families and small children traveling from the overflow lot to the CWA front entrance.

Painting Throughout the Park



The CWA received a fresh coat of paint on all of the following:
Lazy River Bridges,
Lazy River Coping,
Water Play Structure,
First Aid Office Floor,
First Aid Office Doors and
Vault Control Boxes.

New Eco Friendly Drinking Fountain



A new refrigerated drinking fountain with water bottle refill was installed to help reduce plastic water bottle waste.

Patched Degenerated Concrete Deck

Throughout the park the concrete decking has begun to crack and erode. The CWA staff patched rough concrete and cracks over 1500ft² of decking.

Overflow Parking



Overflow parking was leveled and defined and recycled wood chips were used to reduce dust which has deterred patrons from using the overflow parking in the past.



This has been a rewarding season. CWA received capital improvements that improved the facilities appearance and customer comfort. CWA programming participation increased for both the Junior Lifeguard Program and Adult Water Exercise Program. The CWA received another successful safety inspection from the Division of Occupational Health and Safety for the Lazy River. Staff received skills assessments and safety drills throughout the season which resulted in a higher level of safety and customer service at CWA.

Off-Season Goals

Progress was made this season but there is always room for improvement. When the lifeguards are sent home for the year and the CWA is closed to the public, work does not stop. Below are four goals for the off season.

Water Play Structure Solution

Repair replace or abandon existing non-functioning Water Play Structure. Work with engineering and maintenance staff to investigate and provide background and justification on the following options:

- 1) Repair the leak including damage to the Water Play Structure.
- 2) Replace Water Play Structure with an updated model.
- 3) Abandon Water Play Structure and offer reduced service to customers.

Marketing

To ensure a successful 2016 season, increased marketing and community outreach is suggested by providing the community with more information regarding the benefits of participating in CWA programs.

Additional Programing

We look to expand our programing with one of the following workshops; “Back-Yard Pool Safety”, “Lifesaving Skills for the Back-Yard” or “Pool School for the Back-Yard Pool”.

Deck and Handrail Repair

Staff will repair and replace several sections of pool deck and safety railing that have eroded around the Lazy River and Water Play Structure.

Drought Tolerant Landscaping & Leak Repair

As part of Casitas Municipal Water District, it is important that we serve as an example to our customers through the continued expansion of drought tolerant landscaping that requires less water. We successfully upgraded several planters with drought tolerant landscaping and plan to continue throughout the CWA.



**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: CAROL BELSER, PARK SERVICES MANAGER *CB*
SUBJECT: AWARD SECURITY SYSTEM PROJECT
DATE: DECEMBER 15, 2015

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to issue a Purchase Order Contract to PSLA Security Systems for an amount of \$21,650 to supply and install security cameras.

BACKGROUND AND DISCUSSION:

At the August 21, 2015 meeting, the Finance Committee discussed the need to purchase additional security system cameras at the front entrance area of the Lake Casitas Recreation Area. Since that time, Casitas requested proposals from several firms to provide security cameras in and around the front gate area. Three firms visited the area and met with the District's Information Technology Specialist to determine the goal of the project.

This project was not included in the FY 2015-16 Capital Budget. However funds are available from the Bureau of Reclamation's grant #R15AP0006 to match the costs of the project up to \$7,174,97 which is approximately 32% of the project costs.

The lowest responsible and responsive bidder, PLSA Security Systems has provided the same type of service to the Recreation Area in the past, and currently has units in other areas in the Recreation Area. They have proven to be a responsible company and provide good service.

Casitas received three proposals for the project. The results are.

<u>FIRM</u>	<u>Original Proposal</u>	<u>Adjusted Proposal. Includes DIR Registration and prevailing wage labor</u>
PSLA	\$19,550.00	\$21,650.00
Seaside Electric Inc.	\$28,750.00	\$N/A
Dial Security	\$32,790	\$N/A



(800) 820-PSLA
(818) 884-8880
(805) 581-4448
FAX: (805) 526-4406
www.pslasecurity.com

December 8, 2015

Mr. Kevin Nguyen
Casitas Municipal Water District (CMWD)
1055 Ventura Ave.
Oak View, CA 93022

DIR
1000001602

RE: **Recreational Area Security Camera Project**
(17) HD Camera Security System with 12-TB Digital Recorder

Kevin:

The following Photo-Scan of Los Angeles/PSLA proposal is for the Video System at CMWD.

PROJECT SCOPE

1. Supply and install (02) **NEW TRUE** License Plate Reading (LPR) Cameras (InfraRed), to go with the Two Existing LPR Cameras
2. Supply and install (11) HD **Wide Dynamic Range (WDR)** Vandal Proof Dome **Color** Cameras

WDR Note: This Camera is very special in that it will allow you to compensate for the Bright Outside Lighting Issues, referred to as back lighting to give you the best possible picture of people entering through the door.

3. Supply and install (04) HD **Color** and B&W "InfraRed" Bullet Cameras (for the Front and Back of the Toll Booths)
4. Supply and install (01) Heavy Duty (IR Capable) 8-Camera Power Supply fused)
5. Supply and install (01) 16-Camera HD Video **Digital** Recording/Playback System (**12.0-Terabytes**), which will allow Management to have a video record of their facility on a 24-hour basis.
6. Supply and install (01) 19" XGA (High Performance) **Color** Monitor, for DVR
7. Supply and install (01) Monitor Wall Mount.
8. Supply and install (01) Surge Protector/UPS Unit, for the digital recording system.
9. Supply and install (04) Multi-Outlet Power Strips
10. Supply and install (01) Lock Box for Security Equipment
11. Supply and install (01) Lot Video Connectors
12. **Supply and install (01) Lot of Camera Video and Power Cable**
13. Supply and install (01) Lot Misc. "Fire Caulking", Hardware and Supplies (as needed)

Cost to Furnish and Install \$ 21,650.00** (Equipment, tax, freight & Prevailing Wage Labor)

** This is a "Turn-Key" System and will include Suppling and Installation of ALL Cabling.

(04) 7" TOLL BOOTH Monitors for Viewing for LPR Cameras Option:

Cost to Supply and Install \$ 1,270.00** (Includes equipment, tax, freight and installation)

** Must add cost to base bid if you want the License Plate Viewing Monitors in TOLL Booths.

** PSLA suggest Budgeting in the following Equipment for Repair of your existing System:

"Budget" Service 1- LPR Camera and (02) IP Bullet or Dome Cameras \$ 2,939.00

Conditions Owner and/or their agents shall supply or install the following:

1. MIS/IT will supply a DSL line if requested by end-user.
2. Must Supply all electrical as needed in Manager's Office.
3. Will provide all patching and painting for this project.
4. Will supply all Underground Conduits (if needed)
5. Will supply a lift for installation of Security System (if needed).
6. Will supply all electrical (as needed).
7. Will supply all Panduits and Molding
8. Will provide adequate space for monitoring equipment (secure location suggested).

Terms:

- 25% is due upon issuance of Purchase Order or Contract.
- 25% when Cable is pulled
- 25% when Equipment is delivered
- 25% is due upon the completion of installation.

If you have any more questions or require additional information, please advise me.

Sincerely,

PHOTO-SCAN OF LOS ANGELES/PSLA

Barry E Balcom

Barry E. Balcom
President

(Purchaser's Acceptance & Title)
Casitas Municipal Water District

Date

CC. Gary Pak/PSLA

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Staff Changes in Operations and Maintenance, Utility Section
Date: January 5, 2016

RECOMMENDATION:

It is recommended that the Board of Directors approve the addition of two positions for the Utility Section and direct the General Manager to proceed with the hiring process for the two positions.

BACKGROUND:

Michael Moler, O&M Manager, is assigned to plan and organize the O&M section to achieve an effective and efficient workforce and identify areas of needed improvement. Mr. Moler's approach to this assignment has been to gather data on the work that is accomplished by staff, determine tasks that are not being accomplished, compare the District's status to industry standards, and assess work force needs for the section.

Mr. Moler has identified several key maintenance tasks that need to be a priority. Additional staff resources are needed to accomplish these tasks. At this time, the focus is on the Utilities section workforce improvements and re-assignment of tasks. The recommendation to establish a Utility Foreperson will provide direct field supervision and performance for the Utilities activities. The recommendation to move from two to four positions in the Utilities section will accomplish deferred critical tasks, be a source of workforce for emergency responses and assistance to other O&M sections, and prepare the District for future workloads.

The job descriptions have been modified to include meter testing, valve operation, vault maintenance, in addition to customer service aspects that are currently performed by staff. The SEIU representative is presently reviewing the job descriptions. It is desired to move forward with the approval of the additional two Utilities positions in January 2016 and have hired staff prior to March 2016.

It should be recognized that the Utility personnel fulfill a critical mission of the District. While meter reading and in-field customer service has been a key focus for the section, assuring proper performance of our meters, fire hydrants and valves are critical to continuing a high standard of water service for our customers. This recommendation is a step in the right direction.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: MICHAEL MOLER, O&M MANAGER
SUBJECT: STAFFING LEVEL INCREASE OF TWO UTILITY SECTION POSITIONS
DATE: DECEMBER 2, 2015

RECOMMENDATION:

It is recommended to approve a request for one Utility Foreperson and one Utility Worker position. This will bring the Utility section to a total of four personnel. The total financial impact would be approximately \$81,500 for the remaining fiscal year based on a hire date of February 1, 2016. This was not a budgeted personnel expense.

BACKGROUND:

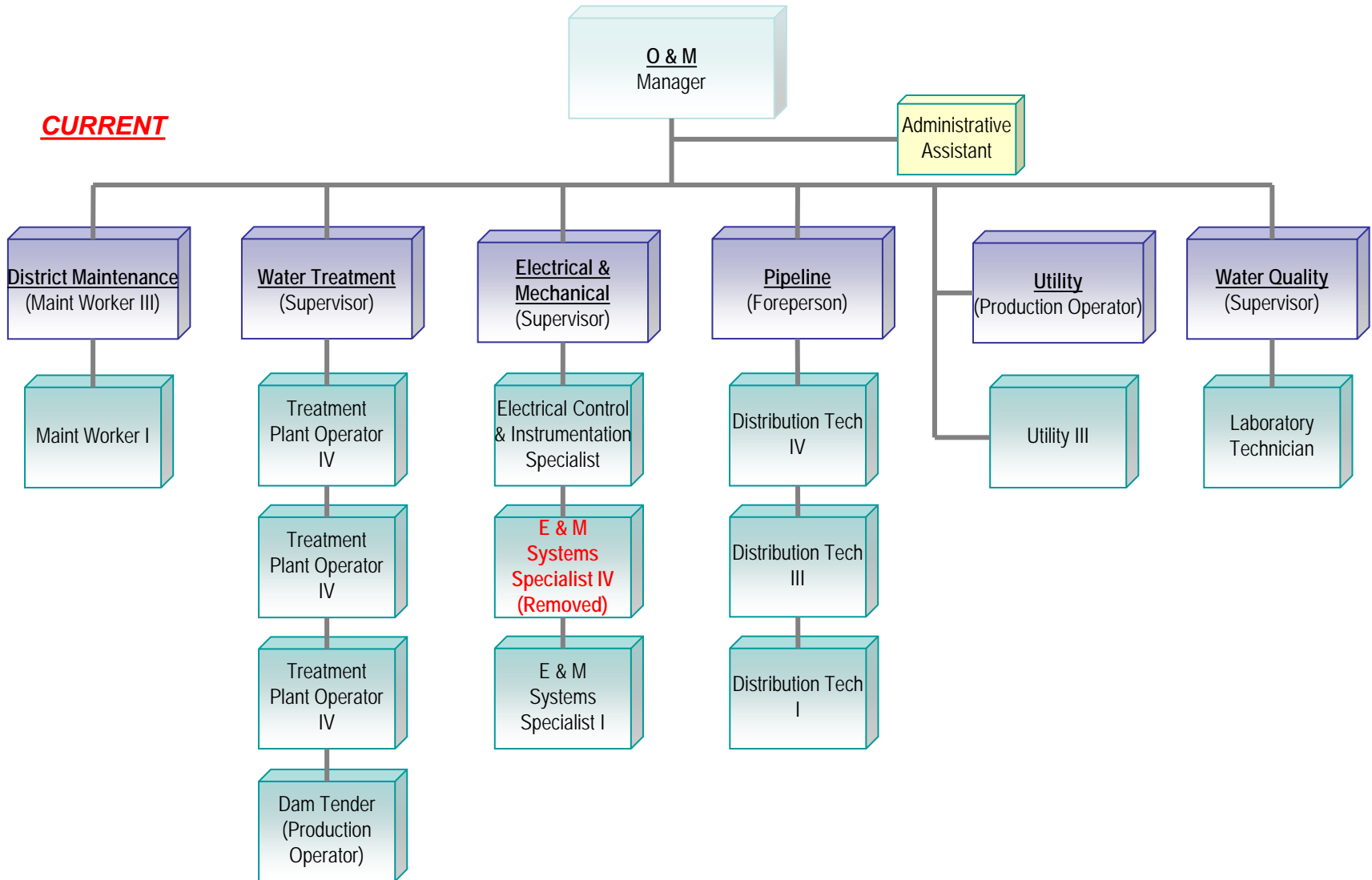
Our current Utility staffing level has been at two for many years. These positions have been responsible for meter reading, customer service work order requests, assist with maintenance and repair of the pipeline system and treatment plant, and other related work as assigned. The addition of a Utility Foreperson will provide the daily planning, direction and oversight needed to ensure that District assets are maintained in an effective, timely and efficient manner. The additional Utility Worker will assist the current staff.

After a review of past and current maintenance activities it was found and determined that the O&M department needs to increase focus on developing and implementing formal preventative maintenance programs to include: Hydrant Maintenance, Valve Maintenance, Vault Maintenance and Meter Testing.

Current practices provide little if any documentation of specific historical asset data and formal written procedures. The lack of asset data prevents adequate means to plan and budget for scheduled replacements and repairs. This practice alone forces the District to utilize a "run to fail" approach, which is extremely problematic and increases risk substantially.

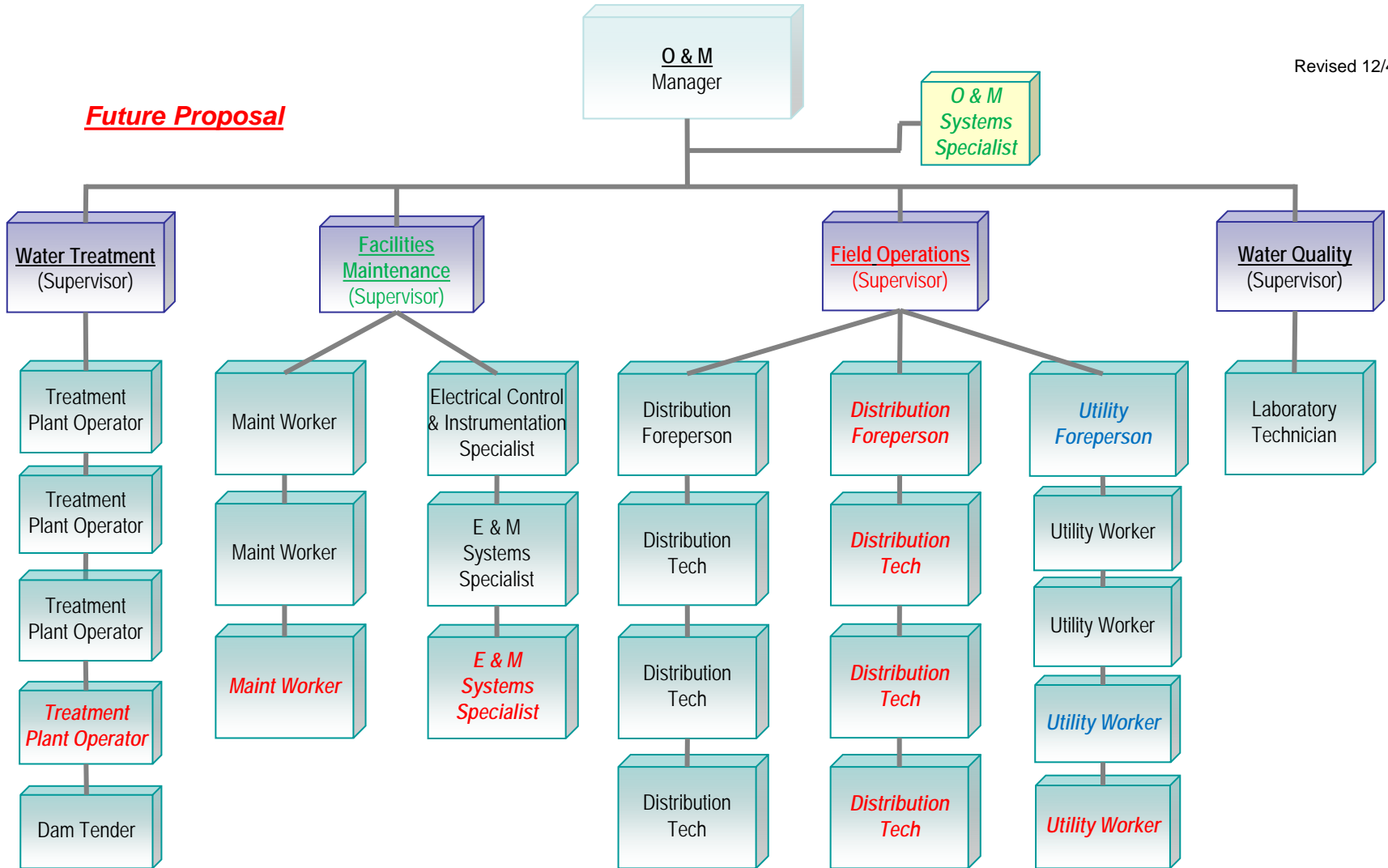
The preventative maintenance programs listed above when executed correctly will extend the life of District assets, limit District liability and risk, but also ensure that the District continues to provide a reliable and safe supply of high quality drinking water to its customers.

Operations & Maintenance



Operations & Maintenance

Revised 12/4/15



BLUE - Additional due to O&M maintenance requirements (Feb 1, 2016)
GREEN - Change in responsibility and scope (Feb 1, 2016)
RED - Additional due to GSW addition (TBD)

Total FTE = **31**

***NEW* Utility Foreperson**

Salary Grade: **E32**

		Annual	Monthly	Bi-Weekly
Position	Sample			
Hourly Rate	\$ 10.37	33.617	33.617	33.617
Annual Rate	\$ 21,569.60	69,923.36	5,826.95	2,689.36
FICA(Soc. Sec.)	\$ 1,337.32	4,335.25	361.27	166.74
Medicare	\$ 312.76	1,013.89	84.49	39.00
CalPERS	\$ 3,054.90	9,903.25	825.27	380.89
Health	\$ 25,214.52	25,214.52	2,101.21	969.79
Total	\$ 51,499.47	\$ 110,423.88	\$ 9,232.81	\$ 4,279.40
		58%	% Benefits	

***Additional* Utility Worker**

Salary Grade: **E13**

		Annual	Monthly	Bi-Weekly
Position	Sample			
Hourly Rate	\$ 10.37	21.565	21.565	21.565
Annual Rate	\$ 21,569.60	44,855.20	3,737.93	1,725.20
FICA(Soc. Sec.)	\$ 1,337.32	2,781.02	231.75	106.96
Medicare	\$ 312.76	650.40	54.20	25.02
CalPERS	\$ 3,054.90	6,352.84	529.40	244.34
Health	\$ 25,214.52	25,214.52	2,101.21	969.79
Total	\$ 51,499.47	\$ 79,875.55	\$ 6,676.06	\$ 3,092.87
		78%	% Benefits	

GENERAL MANAGER EVALUATION PROTOCOL

(Presented for Board discussion and approval)

- Each Board member fills out an evaluation form rating all categories with the exception of # 7* (Insures timely performance reviews of managers and their staff), and #8* (Evaluates personnel periodically- - - - -). The * items are not available to the full Board since they are part of employee personnel files.
- All completed forms should be handed into the President of the Board.
- The Board should appoint a representative (recommend to be the current President of the board) who along with District Council will review those personnel file items in category 7* and 8*.
- The President of the Board will summarize the evaluation forms and report the results to the full board in a closed session.
- Following the full Board's evaluation, the President of the Board will transmit the evaluation to the General Manager.
- Goals and Objectives for the General Manager and the District should be "mutually" agreed upon during the annual planning meeting.

GENERAL MANAGER EVALUATION

This form should be completed by each Director to evaluate the General Manager's performance in each of the areas noted below. Performance levels should be noted, based upon the following scale:

- 1= Poor (rarely meets expectations)
- 2= Below average (usually does not meet expectations)
- 3= Satisfactory (meets performance expectations)
- 4= Above average (generally exceeds performance expectations)
- 5= Excellent (almost always exceeds expectations & performs at a high standard)

Each Board member should sign the form and forward completed evaluation to current President of the Board:

Evaluation Period-----to-----

1. PERSONAL

- Invests sufficient effort toward being diligent and thorough in discharge of duties
- Exercises good judgement in all aspects of responsibility
- Manager is enthusiastic, cooperative and willing to adapt
- Manager is a "self starter," and possesses the necessary mental and physical stamina
- Composure, appearance and attitude are fitting for an individual in this executive position.
This person is able to separate personal feelings from the advancement of the District's Interests

2. PROFESSIONAL SKILLS AND STATUS

- Knowledgeable of current developments affecting local, regional and state water management
- Respected in the management profession internally and externally
- Demonstrates a capacity for innovation and creativity
- Anticipates problems affecting the District and develops effective approaches for solving them
- Willing to try new ideas proposed by Board members and/or staff

3. RELATIONS WITH ELECTED MEMBERS OF THE BOARD

- Carries out the directives of the Board as a whole, rather than those of any one member of

the Board

- Assists Board members to resolve problems at the administrative level in a manner that Avoids unnecessary Board action
- Assists the Board in establishing policy, while acknowledging the ultimate authority of the Board
- Responds to requests for information or assistance by the Board
- Informs the Board of current issues and administrative developments in a timely manner
- Information is disseminated equally and completely to all members of the Board
- Receptive to constructive criticism and advise

4. POLICY EXECUTION

- Implements Board actions in accordance with the intent of the Board
- Supports the actions of the Board after decision has been reached, both inside and outside the District
- Understands the District's laws, policies and ordinances
- Understands applicable State laws, regulations and procedures relating to District operations, Management and personnel issues
- Enforces the Districts' policies and ordinances
- Reviews ordinances and policy procedures periodically to improve their effectiveness
- Offers workable alternatives to the Board for changes in law or policy when an existing policy or ordinance is impractical

5. REPORTING

- Provides the Board with reports concerning matters of importance to the Board
- Reports produced by the General Manager are accurate, comprehensive, concise and written To their intended audience
- Prepares a sound agenda which avoids non policy administrative matters not requiring Board consideration
- Documentation produced by the manager's office conveys the impression that the affairs of The District are fully open to public scrutiny

6. CITIZEN RELATIONS

- Responsive to complaints from citizens
- Displays and is dedicated to the community and its citizens
- Skillful in dealing with the news media, avoiding partisan political positions
- Has the capacity to listen to others and to recognize their interests, and works well with Others
- Willing to meet with members of the community to discuss their real concerns
- Generally, customers are satisfied with District services

7. STAFFING

- Recruits and retains competent personnel for staff positions
- Aware of weak or indifferent administrative or management personnel, and works to improve their performance
- Accurately informed and concerned about employee relations
- *----- Insures timely and objective performance reviews of managers and their staff

8. SUPERVISION

- Encourages department managers to make appropriate decisions within their own jurisdictions and divisions without the general manager’s approval, yet maintains general control of operations
- Instill confidence and initiative in subordinates and emphasizes supportive rather than Restrictive controls for their programs
- Has developed a friendly and informal relationship with the staff and work force as a whole, yet maintains the decorum, command and dignity of the general manager’s office
- *----- Evaluates personnel periodically, and points out management weaknesses and strengths. Manages and evaluates key personnel primarily by setting performance goals and objectives, and then asses progress toward goals and objectives at least annually
- The District’s staff works as a team and seeks ways to be innovative and oriented toward effective problem-solving
- Delegates responsibility effectively and provides the right amount of communication to staff during the course of the year
- The manager properly controls the District’s operational and functional activities and motivates others to maximum performance.
- All employee performance violations and disciplinary actions are handled in a timely manner—effectively, efficiently and appropriately

9. FISCAL MANAGEMENT

- Prepares a balanced budget to provide services at a level directed by the Board
- Makes the best possible use of available funds, conscious of the need to operate the District efficiently and effectively
- The recommended budget is in an intelligent and accessible format
- Possesses awareness of the importance of financial planning and accounting controls

10. COMMUNITY

- The difficult issues facing the District have been addressed, and steps have been taken to avoid unnecessary controversy
- --- Cooperates with neighboring communities and external agencies
- The General Manager helps the Board address future needs and develops adequate plans anticipating long term trends
- Cooperates with other districts,, state and federal government in the best interest of the District

NARRATIVE EVALUATION

11. What would you identify as the manager’s strengths, expressed in terms of the principal results achieved during the evaluation period

12. What performance areas would you identify as needing improvement? Why? What constructive, positive suggestion can you offer the manager to enhance performance?

13. Other comments

SCORING

Total score from the values assigned to statements in categories 1 – 10
Total #=----- divided by 52 (or actual # of questions used) = -----avg.
Strongest category of the ten groups above (by average score):-----
Weakest category of ten groups above (by average score):-----
Agreed-upon goals and objectives for the new evaluation period:

Signature:-----

Date:-----



Consumption Report

Water Sales FY 2015-2016 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2015 / 2016	2014 / 2015	
													Total	Total	
AD Ag-Domestic	422	517	547	509	464	0	0	0	0	0	0	0	0	2459	2539
AG Ag	298	375	377	353	298	0	0	0	0	0	0	0	0	1701	2108
C Commercial	58	83	81	60	39	0	0	0	0	0	0	0	0	321	343
DI Interdepartmental	8	8	8	7	7	0	0	0	0	0	0	0	0	38	76
F fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I Industrial	1	2	2	1	1	0	0	0	0	0	0	0	0	7	15
OT Other	17	13	13	13	14	0	0	0	0	0	0	0	0	70	108
R Residential	106	122	127	103	103	0	0	0	0	0	0	0	0	561	738
RS - P Resale Pumped	50	81	172	150	131	0	0	0	0	0	0	0	0	584	710
RS - G Resale Gravity	456	487	453	363	338	0	0	0	0	0	0	0	0	2097	2611
TE Temporary	6	1	1	0	1	0	0	0	0	0	0	0	0	9	20
Total	1,421	1689	1781	1559	1396	0	0	0	0	0	0	0	0	7,846	9,268
Total 2014 / 2015	2286	1972	2317	1506	1187	432	483	688	1410	1283	1483	1601		N/A	16648

** July 2015 was the first month when all customers were on monthly billing. July 2015 now reflects actual consumption for July.

Casitas Municipal Water District
CFD No. 2013-1 (Ojai) - Monthly Cost Analysis
2015 / 2016



1/6/2016

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
2011 / 2012	<i>-289.50</i>	<i>42,560.00</i>	<i>11,098.37</i>	<i>0.00</i>	<i>53,368.87</i>
2012 / 2013	<i>831.82</i>	<i>223,462.77</i>	<i>14,836.68</i>	<i>0.00</i>	<i>239,131.27</i>
2013 / 2014	<i>29.89</i>	<i>91,878.06</i>	<i>3,835.65</i>	<i>0.00</i>	<i>95,743.60</i>
2014 / 2015	<i>0.00</i>	<i>68,457.10</i>	<i>0.00</i>	<i>0.00</i>	<i>68,457.10</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
July	0.00	0.00	0.00	0.00	0.00
August	0.00	1,022.00	0.00	0.00	1,022.00
September	0.00	2,140.00	0.00	0.00	2,140.00
October	0.00	21,424.00	0.00	0.00	21,424.00
November	0.00	24,356.00	0.00	0.00	24,356.00
December	0.00	16,350.00	440.42	0.00	16,790.42
January	0.00	0.00	0.00	0.00	0.00
Feburary	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Cost YTD	<i>0.00</i>	<i>65,292.00</i>	<i>440.42</i>	<i>0.00</i>	<i>65,732.42</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Project Cost	<i>572.21</i>	<i>491,649.93</i>	<i>30,211.12</i>	<i>0.00</i>	<i>522,433.26</i>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
01/06/16**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,372,798	\$1,354,833	1.625%	10/3/2012	7.03%	1238
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$977,697	2.840%	6/18/2014	5.08%	3231
*TB	Federal Home Loan Bank	3133802D8	11/23/2022	\$1,477,575	\$1,485,386	2.400%	11/19/2014	7.71%	2477
*TB	Federal Home Loan Bank	313380A98	8/14/2024	\$126,966	\$128,649	2.500%	7/3/2014	0.67%	3098
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$378,227	\$378,477	2.430%	8/11/2014	1.96%	2435
*TB	Federal Home Loan Bank	313381TA3	1/17/2023	\$277,619	\$278,436	2.240%	9/8/2014	1.45%	2531
*TB	Federal Farm CR Bank	3133EAZM3	7/24/2023	\$1,658,682	\$1,722,344	2.380%	9/16/2014	8.94%	2718
*TB	Federal Farm CR Bank	3133EED31	4/28/2025	\$2,989,589	\$2,955,356	2.800%	6/2/2015	3.82%	3352
*TB	Federal Farm CR Bank	3133EEXPO	1/28/2021	\$735,767	\$735,147	1.990%	6/17/2015	3.82%	1822
*TB	Federal Farm CR Bank	33133EFHV2	10/13/2022	\$588,760	\$574,792	2.200%	10/23/2015	2.98%	2437
*TB	Federal Farm CR Bank	3133EFNR4	11/18/2024	\$809,406	\$800,131	2.870%	11/18/2015	4.15%	3192
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$681,159	\$665,594	5.625%	1/16/2013	3.46%	1955
*TB	Federal Home Loan MTG Corp	3134G34R8	7/23/2021	\$513,841	\$513,428	2.000%	12/2/2014	2.67%	1997
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$860,397	2.500%	7/3/2014	4.47%	3174
*TB	Federal National Assn	3135G0ES80	11/15/2016	\$685,608	\$686,395	1.375%	3/12/2012	3.56%	309
*TB	Federal National Assn	3136G0K67	4/9/2021	\$192,000	\$192,338	2.000%	12/2/2014	1.00%	1893
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,069,342	\$1,074,330	5.125%	1/3/2012	5.58%	671
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$679,014	\$674,451	2.375%	9/8/2014	3.50%	2167
*TB	US Treasury Inflation Index NTS	912828JE10	7/15/2018	\$1,150,605	\$1,142,809	1.375%	7/6/2010	5.93%	909
*TB	US Treasury Inflation Index NTS	912828MF4	1/15/2020	\$1,135,324	\$1,145,093	1.375%	11/18/2015	5.94%	1449
*TB	US Treasury Note	912828WE6	11/15/2023	\$769,111	\$800,741	2.750%	12/13/2013	4.16%	2829
Accrued Interest					\$115,551				
Total in Gov't Sec. (11-00-1055-00&1065)				\$19,119,196	\$19,262,374			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$447	\$447	0.32%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,845	\$2,845	0.42%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$19,122,488	\$19,265,666			100.00%	
Total Funds Invested last report				\$19,129,951	\$19,349,140				
Total Funds Invested 1 Yr. Ago				\$18,234,836	\$18,403,703				
****	CASH IN BANK (11-00-1000-00) EST.			\$3,510,933	\$3,510,933				
	CASH IN Western Asset Money Market			\$41,785	\$41,785	0.01%			
TOTAL CASH & INVESTMENTS				\$22,675,206	\$22,818,384				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,642,947	\$24,811,814				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.